IET 3320 – Advanced Logistics
Spring 2011
Syllabus for Hybrid & Online Courses

Instructor: Professor Gregory L. Wiles
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Office hours on-campus: See course website

How to Contact the Instructor
The best way to reach me between class periods is using the Vista email. This way I will know what class you are in already. I will reply as quickly as possible to questions sent over e-mail. If you wish to meet with me in person, you can drop by my office during office hours. For online students, I am also willing to meet with you with an ad-hoc Wimba live session during the week if necessary.

Email Response Time
I commit to answering all emails within 24 hours from the time you first transmit the email, unless I let you know in advance of travel prohibiting me from doing so (or if I have an emergency). This short response time includes weekends and holidays. At times I will send a mass email to the class or an announcement. This will be through Vista Email and alternately with Hornet Mail. I do not know your Yahoo or Gmail accounts so do not expect any mass emails to those accounts. CHECK YOUR VISTA EMAIL & HORNET EMAIL ACCOUNTS FREQUENTLY! Procrastination to visit the course website often may result in missing opportunities, temporary extra credits, and extended deadlines. I am not responsible for your procrastination.

Course Description
This course will expand on the topics covered in IET 2449, leading students to a deeper understanding of logistics and supply chain systems. Special emphasis will be given to current trends in the field, such as global logistics, reverse logistics, nontraditional supply chains, and risk assessment/disaster recovery. Each student will also research in more depth a single topic that interests them.

This semester's topics include:
- Local/Georgia Logistics
- Global Logistics
- Reverse Logistics
- Risk Assessment/Mitigation and Disaster Recovery in the Supply Chain
- Sustainable Supply Chains
- Nontraditional Supply Chains

Course Learning Outcomes
Upon successful completion of the course, students will be able to:
1. Demonstrate a knowledge of contemporary issues in logistics
2. Research a chosen topic in logistics and report the findings in an effective manner
3. Communicate effectively about logistics topics; both verbally and in writing

Course Prerequisites
IET 2449 Logistics Process and Control

Textbook
Coursepack: Available in the bookstore (labeled either IET 4903 or IET 3320)

GeorgiaView Vista 8 Web Site
This course has a GeorgiaView (Vista) web site for use by registered students. Any class handouts, slides, videos, grades, assignments, announcements, and links will be available there, so please get in the habit of checking it often. To log in, go to: http://spsu8.view.usg.edu. Your User ID is the same as your email prefix, and initial Password is your email password. There are help links on the website or go to: http://help8.view.usg.edu/ics/support/default.asp?deptID=8075

Class Schedule
We will meet once a week as dictated by the school term schedule for this class. As this is a hybrid course, significant outside work will be required to replace what would typically be the second class period per week. It will be up to you to keep up with the assignments and due dates. Please refer to the Course Schedule.

Term Project
A major component of the course, and your grade, is the term project. Please refer to the "Term Project" content module on the main page of the GeorgiaView course website for more details.

Assignments
There will be ~4 guest speaker memos and potentially one or two other small assignments during the semester. If you miss a class where there is a guest speaker it is your responsibility to contact me for a different assignment.

On-Line Quizzes
After each pre-recorded lecture there will be a short quiz to complete before attending live lecture. The lowest score will be "dropped".

Participation/Attendance
This course is very interactive, and your participation is a major component of your grade. The grade is split into your in-class participation (attendance and contribution to the live class discussion), your WebCT discussion board participation, and your critique of classmates' paper rough drafts and final presentations (see the 'Term Project' module for further information).

Attendance to the live portion of the course is REQUIRED, as is timely viewing of the pre-recorded material. Students who miss class for any reason are NOT exempt from the material covered during the class period(s) the student misses. The instructor is NOT responsible for assisting the student to catch up on class material when the student is absent from class. There are only 15 live classes, so after the first unexcused absence, each additional unexcused absence will reduce your course grade by 5 points. Frequent tardiness will also negatively affect your grade.

Grading Policy

Your final grade in this course will be determined using the following weights for each component of this course:

Component	Weight
Term Project	40%
Assignments	12%
On-Line Quizzes	13%
Participation (discussions online + class)	35%

Late Assignment Policy

The instructor does NOT accept late assignments or quizzes. Assignments are due at the beginning of class. If you will not be in class, you must obtain prior permission if you wish to submit the assignment via e-mail.

AN IMPORTANT NOTE ABOUT ON-LINE/HYRBID CLASSES

Students who do well in online courses KEEP UP with the material. It is IMPERATIVE that you remain organized and complete work on time.

Disruptive Behavior and Academic Dishonesty

From the SPSU Catalog: "A faculty member reserves the right to remove any student from his or her course if the student's behavior is of a disruptive nature or if there is evidence of academic dishonesty."

Any type of Academic Dishonesty by a student may result in the student being expelled from the course and the student receiving a grade of "F" in the course. This grade of "F" will appear on the student's official SPSU transcript. If the student has a repeated history of Academic Dishonesty at SPSU then the student may also be expelled from the University.

Disability Statement

From the SPSU Catalog: "A student at Southern Polytechnic State Universiy who has a disabling condition and needs academic accommodation has a responsibility to voluntarily identify him/herself as having a disability by scheduling an appointment with the Disability Services Coordinator as soon as possible."

Professional Behavior

All students are expected to abide by the professional ethical behavior standards published in the SPSU catalog.

Contact Information for Technical or Academic Issues

If you have a technical problem with this software, please visit the GeorgiaVIEW Online Support Center for assistance.
http://help8.view.usg.edu/ics/support/default.asp?deptID=8075
If you have an academic issue then please ask your instructor for assistance.