Society for Global Diplomacy Constitution at KSU

Article I: Foundation of the Federation

Section I: Organizational Style

The title of this organization is Society for Global Diplomacy (SGD) at KSU.

Section II: Organization Mandate

This Federation shall serve as a central framework for current and future Model Simulation Teams which seek to simulate the mechanisms of global organizations. This Federation shall furthermore endeavor to support the interests of these Model Simulation Teams—upon request—in terms of logistics, recruiting, and funding. The Federation will also serve to provide a cohesive whole among KSU Society for Global Diplomacy for the purpose of student life representation and for promoting the meaning of a “global society” among the teams. The Model Simulation Teams shall in turn seek to provide students with an opportunity to develop public speaking skills, writing skills, interpersonal negotiation skills, as well as knowledge of international affairs.

Section III: Organization Membership and Voting Rights

This Federation shall be accessible to all individuals whom are currently enrolled as students, thereby granting to the entire student body the prospect of becoming active participants within KSU Society for Global Diplomacy and the constituent Model Simulation Teams. Active membership within KSU Society for Global Diplomacy, and therefore voting rights in general elections, is contingent on possessing at least one of the following qualifications: (1) current participation within the academic calendar year on one of the Model Simulation Teams as confirmed by the respective Team Captain; (2) current participation within the Governing Board as described in Article II; (3) participation within the High School Model United Nations Conference for the calendar year; (4) attendance of SGD General Body meetings as confirmed by the Executive Officer. Individuals must be currently enrolled as a KSU student to be eligible to vote.

Section IV: Supremacy Clause

The umbrella central structure is meant to embody the will and interests of the Model Simulation Teams which operate autonomously underneath. The prescriptions, requirements, and restrictions enumerated within this Constitution shall supersede and take precedence over any other document apart from the Student Code of Conduct, relevant regulations of the RSO Manual, other applicable Kennesaw State policies and procedures, relevant regulations of the Board of Regents of the University System of Georgia, and the laws of the State of Georgia.
Article II: Structure of the Central Framework

Section I: Composition of the Governing Board

The voting members of the Governing Board shall consist of: (1) A President of the Society for Global Diplomacy; (2) an Executive Officer of the Society for Global Diplomacy; (3) one Team Captain per each of the Model Simulation Teams; and (4) a Secretary General of the High School Conference. All of the above offices shall possess a single vote within deliberations. Separate individuals shall occupy all voting positions within the Governing Board. Ad hoc staff positions may be created at the discretion of the Governing Board for administrative reasons. These positions will not be able to vote and may be held by a member who simultaneously holds a voting position. No position may continue to exist after June 30 of the year it is created without being voted upon by the new Governing Board.

Section II: Requirements for Office

All candidates aspiring for positions within the Governing Board, including the Team Captains and Secretary General of the High School Conference, must possess a minimum 3.0 Grade Point Average on a qualitative scale of 4.0, and must maintain this Grade Point Average throughout their full term of office. Consequently, all students wishing to travel with the team internationally must maintain a minimum Grade Point Average of 2.75, while all wishing to travel domestically must maintain a minimum Grade Point Average of 2.5. All positions must be enrolled in a minimum of six credit hours for undergraduates, and three credit hours for graduate students. Current membership within a Model Simulation Team shall not be construed as a requirement for office for the President of the Society for Global Diplomacy or the Executive Officer of the Society for Global Diplomacy, but membership to a Model Simulation Team shall not be prevented unless either officer does not meet that individual team's requirements as set by the Team Charter. Team Captains will not refrain from serving on the board for consecutive terms unless prevented by their Team's charter. The President will only be allowed to serve one term and the Executive Officer will have no set term limit.

Section III: Society for Global Diplomacy Faculty Advisor

This Federation shall have one SGD Faculty Advisor. This position shall be selected and nominated by the Department Chair of the School of Government and International Affairs. The ratification of a new Society for Global Diplomacy Faculty Advisor shall require a simple majority approval by the Governing Board, and shall take automatic effect. There shall be no term limits for this position, and only the Department Chair of the School of Government and International Affairs may remove them. The SGD Faculty Advisor shall endeavor to uphold this Constitution, as well as all relevant regulations specified by the Department of Student Activities.

Section IV: Powers of the Governing Board

The Governing Board is hereby given the authority to: (1) Approve amendments to this constitutional document. (Two-Thirds) (2) Offer commendations and awards to exceptional individuals within the Model Simulation Teams. The Governing Board shall not confer commendations or awards upon themselves. (Simple Majority) (3) Certify the accuracy and reliability of recorded minutes from previous meetings. (Simple Majority) (4) Approve the accession or reinstatement of a new Model Simulation Team. (Two-thirds Majority) (5) Approve and ratify the accession of a new Society for Global Diplomacy Faculty Advisor, following selection and nomination by the
Department Chair of School of Government and International Affairs. **(Simple Majority)** (6) Approve proposed agreements, associations, and joint-ventures with external organizations, extracurricular activities, events, or celebrations which have been forged by the President of the Society for Global Diplomacy on behalf of the organization. The Governing Board may forge and promote any events, items, propositions, and other activities for the purpose of unifying the Model Simulation Teams in spirit and purpose so long as it is maintained in the limits set down by this constitution. Such enterprises cannot be mandated by the President of the Society for Global Diplomacy. They must always be discussed and approved by the Governing Board. Furthermore, attendance within any related activities cannot be made binding on any member of the Governing Board, nor any related activities be made binding on any members of the Model Simulation Teams. **(Simple Majority)** (7) Monitor the activities of a team to ensure it is operating with the purpose of this Federation. **(Simple Majority)** (8) Create and confirm appointment of non-voting positions to the Governing Board. **(Two-Thirds Majority – SGD President not included)** (9) Create non-legislative sub-committees dedicated to specific tasks. **(Two-Thirds Majority)** (10) Confirm that a removal claim, as defined by Article II Section IX, made against a member of the Governing Board is substantial. **(Simple Majority)** (11) Elect to remove an individual on the Governing Board from office, as defined by Article II Section IX. **(Two-Thirds Majority – SGD Faculty Adviser included)** (12) Formulate and approve any changes to the SGD Policies and Procedures Manual. **(Simple Majority)** The new governing board, voted in at the end of the spring semester, must meet for a transitional meeting at the end of the spring semester.

**Section V: Frequency of Meetings and Special Meetings**

The Governing Board shall hold at least one general meeting monthly, unless extraordinary circumstances shall compel the President to convene a special meeting. The Executive Officer shall endeavor to convene meetings of the Governing Board at a time and location reasonably accessible to all members of the Governing Board.

**Section VI: Attendance within Meetings**

The quorum of the Governing Board shall be two-thirds attendance by the officers or a delegated representative, and no punitive measures may be enacted on an absent officer or representative.

**Section VII: Procedure Regarding Consistent Non-Attendance**

If any member of the Governing Board, including the Team Captains, consistently fails to attend meetings, the Executive Officer may communicate a note of concern to the relevant Faculty Advisor attached to that position. In the case of the President, the Society for Global Diplomacy Faculty Advisor shall be the relevant authority.

**Section VIII: Open Meeting Requirement**

All general meetings of the Governing Board shall be open to any individuals who wish to attend.
Section IX: Removal From Office

The executive board can vote to remove the Society for Global Diplomacy President or Executive Officer, with a Two-thirds majority vote, due to misconduct, if they violate the terms of the RSO Manual, Student Code of Conduct, & the Society for Global Diplomacy Constitution, and any other Kennesaw State University Policies. If Team Captains violate these standards, they may be subject to removal as per the regulations in their respective team charters.

Article III: Executive Structure of the Federation

Section I: The President of the Society for Global Diplomacy
The President of the Society for Global Diplomacy shall serve as a protector of this constitution, auditor of the budget and as a unifying figure of SGD. The President shall have the ability to cast a vote within meetings of the Governing Board except on matters of approving appointment. The President does not possess administrative jurisdiction within any of the Model Simulation Teams save for exceptions specifically mentioned in this Constitution.

Section II: Roles and Powers of the President of the Society for Global Diplomacy
The President of the Society for Global Diplomacy shall: (1) advise the Executive Officer on pertinent Agenda items to the Governing Board meetings or convene a special session for the Governing Board; (2) serve as chief ambassador to all external organizations as well as the public representative of SGD; (3) forge agreements, associations, and joint ventures with external organizations that are consistent with this constitution, subject to the ratification within the Governing Board; (4) prepare and present before SABAC a projected budget request for the following year in liaison with the Team Captains and Executive Officer; (5) review, audit, and maintain copies of all financial records of each Model Simulation Team as well as SGD; (6) serve as the chairman of the SGD Budget Committee; (7) Monitor and enforce adherence to the specified parameters of the constitution by all Governing Board members and Model Simulation Teams; (8) Bring to the SGD Faculty Advisor's attention any instances where an individual or group directly violated Constitutional parameters and carry out only actions sanctioned by the SGD Faculty Advisor or the Governing Board; (9) Propose to the Governing Board and, pending approval, develop any events, activities, or pursuits that will strengthen the unity of SGD and promote the mission of the Federation; (10) Appoint members to Staff positions subject to approval by the Governing Board.

Section III: The Executive Officer of the Society for Global Diplomacy
There shall be one Executive Officer of the Society for Global Diplomacy, who shall be understood as the parliamentarian within meetings of the Governing Board and assistant to the President. The Executive Officer shall create the agenda for the Governing Board and have the ability to cast a vote within meetings of the Governing Board. The Executive Officer shall not be understood as possessing administrative jurisdiction within any of the Model Simulation Teams, but only as an administrator in legislative proceedings within the Governing Board.
Section IV: Roles and Powers of the Executive Officer of the Society for Global Diplomacy

The Executive Officer of the Society for Global Diplomacy shall: (1) convene all meetings of the Governing Board with a prepared agenda and maintain orderly decorum therein; (2) execute agenda items that do not fall under the President’s jurisdiction and assist the President as needed in all other functions (3) maintain an inventory of all office supplies and SGD regalia for the SGD headquarters, and notify the Governing Board of any requirements therein which might require expenditure; (4) serve as the temporary successor to the President’s responsibilities in the event of a vacancy during the administration; (5) transcribe and maintain minutes from meetings as well as legislation of the Governing Board and transmit them within one week of the meeting to: all members of the Governing Board, the Society for Global Diplomacy Faculty Advisor, all Model Simulation Team Advisers and SGD Members; (6) enforce all items listed in the SGD Policies and Procedures Manual (7) must remove all members from the Owl Life roster at the end of each academic year and must also keep a current roster of all SGD members and ensure that no students are approved to join SGD on Owl Life if they are not on the current roster; (8) serve as the reservation delegate for SGD as needed.

Section V: Procedure for Replacing a Vacancy of the President

In the event that the President either resigns or is removed from office, the Executive Officer shall immediately assume the President’s responsibilities until the Governing Board may agree on an emergency election within thirty calendar days. Only the responsibilities of the President are transferred. The position and title will remain vacant until a new President is elected.

Section VI: Procedure for Replacing a Vacancy of the Executive Officer

In the event that the Executive Officer either resigns or is removed from office, a special election shall be immediately held at the next Governing Board meeting according to standard election parameters.

Section VII: Procedure for Replacing a Vacancy of both the President and Executive Officer

In the event that both the President and the Executive Officer either resign or are removed from office simultaneously, a special election shall be immediately held according to the same procedures and standards as a regular election regarding those two positions. The special election must take place within no more than thirty calendar days after the vacancy occurs, and shall conform to standard election parameters. The Society for Global Diplomacy Faculty Advisor shall assume all pertinent responsibilities until these procedures are carried out.

Section VIII: Boundaries to Enumerated Powers

All positions within the Governing Board shall never functionally exceed the specific enumerated powers of their office unless directly related to the execution of responsibilities.

Section IX: Prohibition on Mandatory Office Hours

Obligatory office hours or weekly quotas shall never be mandated onto the members of the Governing
Furthermore, the purpose of the office and its resources shall be understood as a resource for all officers on the Governing Board.

Section X: Regular General Elections Procedures and Standards for the President

The term of office for all positions shall be one calendar year, with the term beginning July 1st and ending June 30th the following year. Annual elections shall be held within the month of April for the positions of President. Candidates may nominate themselves following a general announcement of an upcoming election. The Society for Global Diplomacy Faculty Advisor shall be vested as the supervisor of the general election and must review the qualifications of candidates before accepting a nomination. All active members of SGD shall have only one vote. The candidates with the majority of votes shall be considered the President-elect, if a majority is not achieved a runoff election will be conducted until a majority of more than 50% is met. The cut off to join Owl Life, in order to vote, will be 11:59 p.m. the day of the Society for Global Diplomacy Debate, voting will begin at midnight the same day. The position may only be served in for one year.

Section XI: Regular General Elections Procedures and Standards for the Executive Officer

After a President-elect is selected, the current President must then open the role of Executive Officer to any active SGD member, who may then present himself or herself as a candidate for the position. The current President and SGD Faculty Advisor will maintain a list of candidates. The Governing Board via closed ballot will then vote upon this list no sooner than 14 days after nominations have been opened. A simple majority will be needed. The candidate that wins the election will thereby become Executive Officer-elect and will take office when the President-elect does as well. This election process must be fully completed within 30 days of the conclusion of the Presidential election and before May 15th of that year. There will be no term limits to the Executive Officer position.

Article IV: Judiciary of the Federation

Section I: Organizational Style

The central judicial body of this federation shall be styled The Board of Appeals.

Section II: Organizational Composition

The judicial body shall be comprised of a SGD Faculty Advisor, one Team Faculty Advisor attached to each Model Simulation Team, and the Faculty Advisor to the High School Conference. The total number of votes on the Board of Appeals shall always be equivalent to the total number of above positions. Each shall have only one vote.

Section III: Filling of Vacancies
Either the Department Chair of the School of Government and International Affairs or the SGD Faculty Advisor may fill any vacant seat and cast a vote therein. Both the Department Chair of the School of Government and International Affairs and the SGD Faculty Advisor may also freely attend any meeting of the Board of Appeals as speaking participant at their discretion. No member of the Governing Board or the Model Simulation Teams may attend a meeting of the Board of Appeals. Privacy within this proceeding shall be guaranteed.

Section IV: Term of Office

Members of the Board of Appeals shall retain their function and office as long as they are currently Team Faculty Advisors, Faculty Advisor to the High School Conference, or the SGD Faculty Advisor. There shall be no term limit or maximum duration in office.

Section V: Authority of Judicial Review

The Board of Appeals is vested as the highest authoritative body to interpret the meaning of this Constitution, and shall exercise the power of final judicial review within KSU Society for Global Diplomacy. The Board of Appeals shall, when the situation may require it, review appealed matters which require arbitration or adjudication. The Board of Appeals may overturn and nullify a resolution issued by the Governing Board, an act of the President, or a directive issued from the internal leadership of any Model Simulation Team, if that particular act is found to be in contradiction to this document. Under no other basis shall any act be nullified.

Section VI: Avenue of Appeal

All members of KSU Society for Global Diplomacy, including the individual members of the constituent Model Simulation Teams, have the ability to appeal a matter of concern to the Board of Appeals for their review in order to ensure consistency of any policy with this Constitution or to guarantee due process in matters of contention. All appeals must be in written format and addressed to the SGD Faculty Advisor. The President, and relevant Team Captain if applicable, must be immediately informed that a written appeal has been sent to the SGD Faculty Advisor, although the appealing member is not obliged to give access to the actual written appeal.

Section VII: New Model Simulation Teams Automatically Acquire Full and Equal Representation

In the event that a new Model Simulation Team becomes a participating constituent of KSU Society for Global Diplomacy, the Team Faculty Advisor attached to the new team automatically gains voting representation within the Board of Appeals. This shall also be interpreted in the reverse: if a Model Simulation Team departs from KSU Society for Global Diplomacy, the Team Faculty Advisor attached to that team will no longer exercise a role within the Board of Appeals.

Section VIII: Powers of the Judiciary

The Board of Appeals shall have the discretion, upon an appeal written to them, to issue a formal warning notice, notifying any member of the Governing Board, or any deputy exercising authority underneath a Team Captain,
that they must exercise their proper functions if the particular member is being negligent, obstructive of their duties or the duties of others, disorderly, or inappropriately inactive within the capacities of their office. This is a formal warning notice. Furthermore, the Board of Appeals may remove any member of the Governing Board altogether if this member has proven himself or herself to be obstructive, incompatible, or negligent with the respect to the duties of their office. Such offenses shall be restricted to the following: (1) theft or malfeasance; (2) gross insolence and disrespect of peers; (3) dereliction of duty; (4) incompetence; (5) violation of this Constitution; or (6) violation of the Student Code of Conduct or regulations of Student Life.

Section IX: Criteria for Making a Ruling

All rulings of the Board of Appeals shall, without exception, require the agreement of at least four of its members to ratify a formal ruling. This is the benchmark for any decision issued with the full authority and force of this body. If any members of the Board of Appeals are unable to meet, a quorum of four shall be sufficient to ratify a decision. If the Board of Appeals decides that an act or policy is unconstitutional, then the act or policy in question shall be forthwith nullified with immediate effect. The Board of Appeals shall also be broadly vested with the ability to put into effect any measure for just restitution for any aggrieved party, which it finds necessary and proper, so long as it does not contradict this document.

Section X: Dismissal of Appeals

The Board of Appeals must review all appeals with reasonable speed. The Board of Appeals may preemptively dismiss a pending appeal from further consideration upon an internal agreement by at least four members.

Section XI: Automatic Affirmation of Any Previous Decision if Voting Criteria is not Reached

If at least four members cannot reach a decision within the Board of Appeals, then the act in question shall not be overturned, and shall be affirmed as originally implemented by default. If the appeal in question originated from within a Model Simulation Team regarding a policy decision of the team leadership, then any preceding decision reached by the internal leadership of the Model Simulation team will be automatically affirmed.

Article V: Constituent Components of the Federation

Section I: Model Simulation Teams

All Model Simulation Teams shall operate as autonomous entities with charters designating their internal leadership structure, member responsibilities, regulations, and operations. The President should receive and maintain copies of all team charters. Team Captains will send new copies of their respective team charters at first availability to the President should new amendments be ratified.
A single Team Captain, who shall be responsible to their constituent team as well as to this Constitution, shall
govern each Model Simulation Team. Each team shall have one *Designated Individual* capable of representing the
*Team Captain* should they be unable to attend *SGD* meetings. There shall also be one *Team Faculty Advisor*. All *Team Faculty Advisors* are confirmed according to the respective processes indicated in team charters. The accession of a
*Team Faculty Advisor* does not require an affirmation or approval by the *Governing Board*, and takes automatic
effect. The team charters must specify the scope of Team Faculty Advisor involvement. However, *Team Faculty Advisors* should mentor and provide guidance to *Team Captains*, have knowledge and involvement in all additions
and removals to the team, and ensure that *Team Members* are carrying out the general mission of *SGD*.

**Section III: This Constitution has Supremacy over Charters/Depositing of Charters**

In the event of the contradiction between a team charter and this document, this constitution shall take
precedence. No proposed amendment to any team charter may contradict or contravene this Constitution. All
charters and amendments must be deposited with the *President*. Charters may be overridden by the *Department of
Student Activities*, and are subject to its approval.

**Section IV: Term of Office for Team Captains**

The term of office for all *Team Captains* shall be one calendar year, beginning July 1st and ending June 30th the
following year. There shall be no term limits within a *Model Simulation Team* for the position of *Team Captain
unless the team charter specifies that there are term limits.

**Section V: Procedure for Replacing a Vacancy of the Team Captain**

If a *Team Captain* resigns or is removed by their team, the *Model Simulation Team* in question must hold a
special election, according to the proceedings described in their respective charter, within a period not
exceeding fourteen calendar days. In the meantime, the *Designated Individual* will represent that team in any
*SGD* Proceedings. If the vacancy occurs during the interim of summer semester, when the team is not meeting
regularly, then the election shall occur within fourteen calendar days following the first meeting of the academic
year. The newly elected *Team Captain* shall fill the term of office until the next regular election.

**Section VI: Recall Elections within the Model Simulation Teams**

All team charters must provide a mechanism through that if the roster membership of any *Model Simulation Team*,
also sanctioned by the *Team Faculty Advisor*, objects to the student leadership of their team, they may make a
Declaration of No Confidence. This procedure shall always require the explicit authorization of the *Team Faculty
Advisor* in order to be implemented. The accession of a new *Team Captain* does not require affirmation or approval
by the *Governing Board*, and takes automatic effect.

**Section VII: Team Captain Sovereignty**

The *Governing Board* shall not attempt to punish or reduce the compensation of a *Team Captain* on grounds that
the Team Captain in question is neglecting KSU Society for Global Diplomacy extracurricular activities. The role of Team Captains within the Governing Board is to represent the interests of their team. The President may communicate a note of concern to the relevant Model Simulation Team, or the relevant Team Faculty Advisor, if there is an issue, which calls this duty into question.

**Section VIII: Secretary General for the High School Model United Nations Conference**

The position for the Secretary General of the High School Conference is recognized as a unique province to be governed by the Department of the School of Government and International Affairs. Successors to the position shall be chosen exclusively by an agreement between the Faculty Advisor for the High School Conference, the Department Chair of the School of Government and International Affairs, and the Faculty Advisor to the Model United Nations Team, in consultation with the outgoing Secretary General. The term of office shall begin and end at the conclusion of each High School Conference of the year.

**Section XVI: Selection of the Secretary General**

Neither the President nor the Governing Board shall ever nominate or appoint a Secretary General. Furthermore, the responsibilities and prerogatives of Secretary General are understood to exclusively belong to the School of Government and International Affairs, which alone may appoint or remove a Secretary General. The Governing Board shall not attempt to punish or reduce the compensation of a Secretary General on grounds that the Secretary General is neglecting SGD extracurricular activities. The Secretary General of the High School Conference may not simultaneously occupy other positions within the Governing Board. The High School Model United Nations Conference shall be understood as a sovereign entity, which is immune from interference, by the Governing Board and the Office of the President in the same manner as the Model Simulation Teams.

**Article VI: Constitutional Amendments and Ratification**

**Section I: Introduction of Amendments to this Constitution**

Only members of the Governing Board shall be vested with the legislative authority to introduce amendments to this document for consideration. Team Captains may submit proposals for amendments on behalf of the members of their Model Simulation Teams.

**Section II: First Stage of the Amendment Process**

Upon the introduction of an amendment and the finalization of text, an amendment must be approved by a 2/3 majority of the Governing Board and the SGD Faculty Advisor. In the case of an absence of a voting member, proxy, the two presiding faculty members will consider verbal and electronic votes pending approval. Any Team Captain may request a ratification vote by all simulation teams to confirm an amendment approved by the Governing Board. If this option is used, a simple majority of teams must confirm the amendment. The team vote must be a simple majority of the active members defined by Article I, Section III, Specification 1. Request for a ratification
vote must take place during the same Governing Board session in which the Governing Board vote on the amendment is held.

**Section III: Rejection of Amendment**

Upon the passage of an amendment through the Governing Board, the amendment may be rejected by a standard vote of the Board of Appeals. This vote, if deemed necessary, must take place before the next Student Activities meeting. Rejection of amendments that have already been approved by Student Activities is not allowed.

**Section IV: Second Stage of the Amendment Process**

Upon the final ratification of an amendment by the Governing Board, the amendment in question must be deposited and approved by The Department of Student Activities. Upon final ratification by this body, the amendment in question shall possess the same force as the rest of this document.

**Section V: Entry into Effect of Amendments/Prohibition of Abrogation**

All amendments to this constitution shall take effect immediately following acceptance of the amendment by Student Activities, with the exception of team membership of SGD, which will take effect after the next standard election following the Amendment’s Approval.

**Article VII: Accession and Secession**

**Section I: Accession of a Model Simulation Team**

A new Model Simulation Team may formally join KSU Society for Global Diplomacy if a Faculty Advisor sponsors a group of interested students with the explicit sanction of: (1) the Society for Global Diplomacy Faculty Advisor; and (2) all of the Team Faculty Advisors presently attached to existing Model Simulation Teams. The Governing Board must approve the accession of a new Model Simulation Team by the ratification of a 2/3 majority vote.

**Section II: Ascending Teams Have Full and Equal Status**

All new Model Simulation Teams that join KSU Society for Global Diplomacy shall have full and equal representation, responsibilities, and rights as outlined within this document. A new Team Captain shall be added to the Governing Board in order to represent the new team.

**Section III: Secession of a Model Simulation Team**

A Model Simulation Team may formally withdraw from KSU Society for Global Diplomacy, thereby severing the relationship between KSU Society for Global Diplomacy and the Model Simulation Team in question. Secession of a
Model Simulation Team shall require the explicit sanction from the following individuals: the Team Captain of the particular Model Simulation Team seeking secession, the Team Faculty Advisor attached to the team, a 2/3 majority of the current members of said team, and the SGD Faculty Advisor. Written notice of secession must be given to the Governing Board in a period of not less than seven days before it enters into effect. Neither the President nor the Governing Board may prohibit this act. Upon a completed secession formally ratified by the aforementioned process, then all KSU Society for Global Diplomacy funding directed towards that team ceases immediately forthwith, and all intended future funding that would have been allocated to that Model Simulation Team shall remain in the possession of KSU Society for Global Diplomacy.

Section IV: Reinstatement of a Model Simulation Team

The Governing Board may approve the reinstatement of a Model Simulation Team by the ratification of a 2/3 majority vote. The return of a Model Simulation Team requires the initiative and sanction of the Team Faculty Advisor and the Team Captain.

Section V: Prohibition on the Disbanding of a Model Simulation Team

Neither the President nor the Governing Board may ever disband and disperse a Model Simulation Team, nor may they discharge any of the internal components thereof, such as deputies beneath the Team Captains.

Section VI: Primacy of this Constitution

All team charters for prospective Model Simulation Teams must be consistent with this Constitution in order to be accepted into SGD. In the event of any contradiction, this Constitution shall override a team charter.

Article VIII: Finances and Records

Section I: General Guidelines

The receipt, administration, and disbursement of all finances shall be in accordance within all guidelines set by Kennesaw State University, SABAC, the Board of Regents of the University System of Georgia, and the State of Georgia. Any deviations or irregularities regarding matters of finance, if they cannot be resolved, must be brought to the attention of the Director of Student Activities without delay by the President or any applicable Team Captain.

Section II: First Stage of the Budget Construction Process

In the period between February and April of the calendar year, the outgoing President in conjunction with the outgoing Team Captains of each Model Simulation Team and Executive Officer bear the responsibility of presenting a projected budget request to SABAC for the following fiscal year. This budget request primarily concerns the total sum of money to be received from SABAC—rather than how the money is precisely divided between the Model Simulation Teams, or how the money is spent within the Model Simulation Teams. Any precise details regarding expenditure shall be projected estimates based on the previous yearly expenditure as well as plans being considered for the future.
Section III: Second Stage of the Budget Construction Process

In the period between May and August of the calendar year, the newly elected President of Society for Global Diplomacy shall convene the Society for Global Diplomacy Budget Committee. This committee shall have the following members: (1) the President of Society for Global Diplomacy; (2) the Department Chair of the School of Government and International Affairs; (3) the Director of Student Activities or designee; (4) the SGD Faculty Advisor; and (5) the business operations personnel for SABAC support. The President of Society for Global Diplomacy shall serve as the chairperson within the committee. The purpose of the SGD Budget Committee is to divide the total sum of the budget—contingent on approval by SABAC—among the Model Simulation Teams, with consideration given to the relative sizes of the Model Simulation Teams as well as attention given to the arguments presented by the Team Captains of the Model Simulation Teams. Team Captains in conjunction with their relevant Team Faculty Advisors shall present a comprehensive written budget request, detailing their spending plan for the beginning academic year. Team Captains reserve the prerogative to request an increase from past allocations, relative to the other Model Simulation Teams, on the basis of an upcoming special opportunity unique to that Model Simulation Team. Team Captains reserve the prerogative to compose a verbal statement for a period not exceeding ten minutes per Team Captain. The Executive Officer reserves a right to give a verbal statement concerning the expected expenditures of the Governing Board. The Secretary General of the High School Conference also reserves the same right as the Team Captains to request a portion of the KSU Society for Global Diplomacy budget. Once all verbal appeals have been heard, the SGD Budget Committee shall thereafter enter into a closed session in order to deliberate. A treasury—to be utilized at the discretion of the Governing Board—shall also be set aside for office supplies, graduation regalia, promotional materials, and future extracurricular events. In order to enter into effect, the proceedings of the SGD Budget Committee must conclude with the affirmative vote of at least four of its five members. The SGD Budget Committee may meet more than once if necessary, but must conclude business no later than the end of August.

Section IV: Subtractions or Revisions to the General Budget

Once the budget is constructed by the SGD Budget Committee for the year and divisions have been made for the Model Simulation Teams, thereafter the teams may not have subtractions made to their respective allocations without the consent of the relevant Team Captain. All unused team funds shall devolve back to SABAC unless the Governing Board agrees with a 2/3 majority on transferring said funds to another team or to the board treasury. In such votes, the affected Team Captain will have automatic veto ability.

Section V: Third Stage of the Budget Construction Process

Once the SGD Budget Committee has published the results of their deliberations and the precise divisions of the budget between the Model Simulation Teams—as well as other special allocations—have been determined, then the Team Captains in conjunction with their Team Faculty Advisor shall finalize their spending plan for their Model Simulation Team. These spending plans do not require the approval of the Governing Board in order to enter into effect. All spending plans for the Model Simulation Teams must be approved and co-signed by the respective Team Faculty Advisor attached to that particular Model Simulation Team in order to enter into effect. All expenditures then made throughout the year must be reviewed by the President to ensure that it meets that Simulation Team’s given budget. The President will not dictate approval or disapproval based upon the substance that the funds are being spent on, but rather only whether it maintains within their budget and follows stipulations set by this Constitution. If there is an issue of extraordinary concern, then the matter may be referred to the Board of Appeals. Team Captains may revise their spending plan in the future upon necessity. However, this must be done
with the approval of the respective Team Faculty Advisor attached to that Model Simulation Team. No part of the team spending plans may be used to augment the personal stipend compensation of any individual, nor may they be used as a private fund for personal benefits by the Team Captain or a camarilla. All Model Simulation Team spending plans must be deposited with the President no later than the conclusion of September.

Section VI: Requirement for Complete Documentation

All members of the Governing Board including the Team Captains, Team Faculty Advisors, as well as all individual members of the Model Simulation Teams and who utilize funding received by SABAC, or who spend money with the intention of being reimbursed by SABAC, shall complete all documentation deemed necessary by SABAC. Relevant documentation includes, but is not limited to: (1) providing merchant receipts; (2) providing information regarding where and when the money was–or will be–spent, as well as what it is being spent on; and (3) providing the names of the spenders. Individuals should contact the School of Government and International Affairs Administrative Associate to become informed regarding any necessary documentation.

Section VII: Requirement for Following Administrative Associate Stipulations

Every member of the Governing Board as well as of the Model Simulation Teams are required to follow any and all stipulations set by the School of Government and International Affairs Administrative Associate concerning documentation and a proper timeline concerning SGD activities. It is the President’s responsibility to convene a meeting of all Governing Board members before or during the Second Stage of the Budget Construction Process to allow for the Administrative Associate’s stipulations to be voiced to all returning and incoming Board Members.

Section VIII: Publication of Budget and Meeting Minutes Requirement

The President shall be required make the yearly budget of SGD and simulation teams publicly accessible upon request. Within the budget, an account of all money being spent and received shall be indicated, as well as all money planned to be spent. The Society for Global Diplomacy shall be required to give a detailed account of charity donations and expenditures, and shall render this account to any individual whatsoever who requests information regarding the SGD budget. The Executive Officer shall be required to make the minutes of Governing Board meetings publicly accessible upon request.

Section IX: Meeting Minutes Criteria

The Executive Officer must include the following within the written minutes for all Governing Board meetings: (1) the date and time; (2) the location; (3) the attending members of the Governing Board; (4) the non-attending members of the Governing Board; (5) all attending guests; (6) the points of discussion raised by each speaking individual or submitted in advance by prior communication; (7) all resolutions passed or failed as well as the voting behavior of each Governing Board member therein; (8) a summary of all verbal reports submitted by Governing Board members; (9) a summary of all resolutions passed; (10) details regarding all approved spending by the Governing Board for extracurricular events and office supplies; (11) voting tallies; and a summary of any discussions raised within the Governing Board meetings.
Section X: Student Oversight of the Budget

The President, with the assistance of the Executive Officer, is charged with the responsibility of auditing the spending plans of the Model Simulation Teams and Governing Board for accuracy. The President is also charged with the responsibility of ensuring that the allotted money is spent solely on its approved purpose. If inaccuracies or discrepancies are found, then the President must endeavor to reconcile the possible error with the relevant Team Captain and Team Faculty Advisor. The President may not overturn or nullify the spending plan of a Model Simulation Team, but may keep a Model Simulation Team from making expenditures if it exceeds their team’s allocated budget for that year or violates this Constitution. However, if there is an issue of extraordinary concern, then the matter may be referred to the Board of Appeals. These stipulations will also apply to the Executive Officer and the Governing Board budget.

Section XI: Chain of Responsibility

All Governing Board members may contact the Department of Student Activities at any time regarding budgetary matters or concerns; however, all spending plans must be deposited with the President in order to enter into effect.

Article X: Addendum Articles

Section I: Freedom of Speech

Neither the President, nor the Governing Board as a whole, nor the leadership of the Model Simulation Teams shall ever prohibit the free exercise of speech in any manner except in order to structure a peaceful, orderly productive flow of meetings or protect an individual from harassment or unseemly behavior.

Section II: Freedom to Constructively Petition Grievances

Neither the President, nor the Governing Board as a whole, nor the leadership of the Model Simulation Teams shall ever forbid members to independently assemble in order to reevaluate the suitability of their present leadership or to petition their present leadership for a redress of grievances. Furthermore, none of the aforementioned authorities shall ever penalize members for an aforementioned act of independent assembly.

Section III: Freedom to Enter and Depart the Organization without Duress or Penalty

Neither the President, nor the Governing Board as a whole, nor the leadership of the Model Simulation Teams shall ever engage in any manner of harassment or retaliation against individuals who decide to depart from SGD and its constituent Model Simulation Teams. This shall apply in the reverse: all individuals who enter SGD are guaranteed protection from harassment. If a student is removed from the organization due to disciplinary conduct as specified by the KSU Student Code of Conduct, said individual will never be allowed to rejoin.
Section IV: Prohibition of Discrimination

Neither the President, nor the Governing Board as a whole, nor the leadership of the Model Simulation Teams shall ever discriminate upon the basis of gender, ethnicity, national origin, religious doctrine, sexual orientation, age, nor shall any of the aforementioned factors be ever taken into consideration regarding attendance in any SGD activity or selection for a Model Simulation Team conference unless dictated by the conference rules. This shall also be applied in reverse: none of the aforementioned factors may be favorably incorporated into quotas in order to engineer diversity within SGD activities and Model Simulation Team conferences. Physical and other disabilities must always also be reasonably accommodated, and may only become a decision factor if they directly and demonstrably impact performance.

Section V: Prohibition of Gifts to Procure Favoritism

Neither the President, nor the Governing Board as a whole, nor the leadership of the Model Simulation Teams shall ever accept gifts, either monetary, material, favors, or in conferment of an external office or rank, by any outside authority or individual which seeks to influence the policy or actions of SGD or any of the Model Simulation Teams.

Section VI: Prohibition on Borrowing from the Future; Balanced Budget Requirement

Neither the Governing Board nor the leadership of the Model Simulation Teams shall ever sanction or structure a spending plan in such a way as to borrow from future occupants of their office. All budgets within SGD are required to be balanced, and any negative debts must be resolved and reconciled by the President and the relevant Governing Board member.

Section VII: Prohibition of Ex Post Facto or Otherwise Retroactive Acts

No amendment to this constitution, or amendment to the team charters, may be designed to have an ex-post-facto punitive impact on members or be otherwise applied retroactively to members, thereby punitively affecting past deeds.

Section VIII: Prohibition of Monetary Requisitions

Neither the President, nor the Governing Board as a whole, nor the leadership of any of the Model Simulation Teams shall ever command or require that individual Model Simulation Team members spend their personal money for lodgings, long-distance travel tickets, travel insurance, or simulation conference entry fees, except by direct notification and willful acceptance by said members. Furthermore, such requirements must be made uniformly throughout the team and not on an individual basis. This shall not be construed to mean that any property or material damage committed by members in the duration of their travels within model simulation conferences, regardless of where they occur, are not their personal responsibility. Furthermore, entirely private monetary expenses incurred in the duration of travels, including but not limited to: usage of hotel phone or internet usage, food and dining, special hotel services, local travel fare, or personal motor-vehicle usage, are entirely the financial
responsibility of individual members. SGD is not obliged to cover the debts incurred by members in the previous examples.

**Section IX: Prohibition of Removal by Anonymous Witnesses, Concealed Evidence, or Hearsay**

In the process of adjudication before the Board of Appeals, all members accused of deeds which merit removal from office shall have the right to confront and cross-examine all witnesses against them, and to be shown all arguments and evidence being used against them. This shall also apply to the removal of individual Model Simulation Team members from their constituent team by the team leadership. Members may not be excluded from participation in model simulation conferences, or removed from a team, on the basis of anonymous witnesses, concealed evidence, hearsay, or concealed rationales. Furthermore, hearsay or rumor shall not be permitted as valid evidence within any impeachment proceeding, or removal of a member from a Model Simulation Team. If a team member feels that they have not received adequate adjudication from the internal leadership structure of their Model Simulation Team, then they have the right to appeal the matter to the Board of Appeals.

**Section X: Model Simulation Team Sovereignty**

Apart from the prescriptions, requirements, and restrictions enumerated within this Constitution, all Model Simulation Teams exercise internal autonomy. All are of an independent personality, and none may dictate policies towards any other, nor may the President or the Governing Board as a whole intercede and interfere with the reserved prerogatives of each Model Simulation Team. Each team shall internally determine its own membership retention criteria. Furthermore, neither the President, nor the Governing Board as a whole, shall interfere with the membership selection process or retention decisions within the Model Simulation Teams, nor shall they establish assignments or managerial roles therein. Neither the President, nor the Governing Board as a whole, shall exercise powers which are not expressly authorized to them within this document.

**Section XI: HSMUN Participation**

Every Model Simulation Team is expected to promote participation in the KSU High School Model United Nations Conference as part of the requirement for membership within the Society for Global Diplomacy. Lack of participation will not lead to punitive measures taken against an individual, unless dictated by the appropriate Team Captain, Faculty Advisor, and Team Charter. Every Team Captain is expected to have the respective Model Simulation Team participate as fully as is feasible. Each team is responsible for contributing 20% of their active roster to the HSMUN team, under risk of losing up to 10% of next year’s budget for non-participation.

**Section XII: International Conferences**

No Model Simulation Team will ever be prevented from attending an International Conference if it is feasible within their budget and academic timeline to do so. If a Model Simulation Team wishes to attend an International Conference, the Governing Board is expected to assist it wherever feasible to do so. Additionally, no Model Simulation Team will be penalized for attending an International Conference.
Section XIII: Power of the Board of Appeals to Enforce the Foregoing Protections and Expectations

If there are any situations requiring clarification, arbitration, or adjudication, related to the aforementioned rights and restrictions, then the matter may be referred to the Board of Appeals. Attempting to bypass the parameters for appeal set by this constitution will lead to rejection of the claim until the Board of Appeals is able to be properly approached.


The Executive Officer shall at all times maintain a copy of the SGD Policies and Procedures Manual (PPM) and enforce adherence to parameters outlined within. The PPM’s purpose is to outline and codify any procedural matters created by the Governing Board to carry out the Constitution, resolutions, partnerships or KSU policy. It will also list the history and traditions of SGD for informational purposes. The PPM must include step-by-step instructions for officer transitions, expected ethical conduct and methods dealing with ethical or legal violations.

Last Updated by Organization on 4/22/2017

Last Approved by Student Activities