Below are general policy related to MS thesis.

* A student can register for 3 credits for thesis each term.
* A student will only be allowed to register for thesis in a given term if the thesis topic has been approved before the first day of classes of that term.
* A student will need to be registered continuously for thesis from the term after their topic is approved until the term in which the thesis is defended. The summer semester may be skipped, but skipping a regular semester will require the approval of both the thesis advisor and the department chairperson.
* A student may only use up to 6 hours of credit for thesis courses and have that applied towards the completion of a Master's degree. They may register for 3 more credit hours and an additional semester to complete their thesis, but the additional 3 credits will not count towards the completion of the Master's degree.
* A student who is making satisfactory progress towards their thesis (as deemed by their advisor) but has not yet defended it will receive a grade of "IP" for that term. Upon successful defending of the thesis the graduate coordinator will change those grades to "S."
* If a student who has been registered for a thesis does not wish to continue, he/she will notify his/her advisor and the graduate coordinator, normally before the official drop date for that semester; and it is allowed after official drop date only for very special unforeseen circumstance with the permission of the thesis advisor and the graduate coordinator. The student will get a grade of "W" for that semester.
* If for some reason the student cannot or does not wish to continue with the thesis after earning an "IP" grade for a semester, the student will inform his/her thesis advisor and the graduate coordinator. The previous "IP" grade, different from an "I" grade, will not be changed and remain on the transcript as 'IP."
* If an advisor considers that a student is not doing satisfactory progress he or she may request that the thesis be cancelled; in this case the student's grade will be changed to a grade of "U" (subject to the normal grade appeal process).