MUSI 4420 – Counterpoint  
Fall 2017  
School of Music  
Kennesaw State University  
SYLLABUS

FACULTY AND COURSE INFORMATION

Instructor  
Dr. Laurence Sherr, Professor of Music, Composer-in-Residence  
Office: Music Building 116  
Phone: 470-578-3406  
E-mail: lsherr@kennesaw.edu

Class Meetings  
Tuesday and Thursday, 12:00–12:50 am  
MU 107

Course Website  
KSU D2L Brightspace: http://d2l.kennesaw.edu/

Course Communication  
I am available to speak with you in person or on the phone, and to communicate through my KSU email address above. In-person communication is preferred, and the other specified modes are also completely viable.  
Office Hours: to be announced

Electronic Communications  
“The University provides all KSU students with an “official” email account with the address “students.kennesaw.edu.” As a result of federal laws protecting educational information and other data, this is the sole email account you should use to communicate with your instructor or other University officials.”

Required Materials  
The required text is Counterpoint, Fourth Edition, by Kent Kennan, along with the accompanying Workbook. Manuscript paper is also needed.

COURSE DESCRIPTION, CREDIT HOURS, AND PREREQUISITES

Catalog Course Description  
MUSI 4420 - Counterpoint  
2 Class Hours 0 Laboratory Hours 2 Credit Hours, Prerequisite: MUSI 2222.  
Analysis and principles of writing in the contrapuntal styles of the common practice period to the present.

COURSE GOALS

Purpose/Rationale  
The study of contrapuntal relationships in music is an important aspect of musical training. Building on the knowledge and abilities gained during prior collegiate study of music theory, this upper division course teaches techniques of analysis and composition utilized in the study
of counterpoint. In application, contrapuntal analysis and composition become relevant tools for informing the understanding, interpretation and performance of musical works.

**Course Goals and Objectives**
Through the study of contrapuntal style and technique in the Baroque era, the objective of this course is to provide students with an understanding of the principles of counterpoint. Students will learn to use various modes of analysis to focus on contrapuntal music of the Baroque, and the study of species counterpoint will lead to the writing of short examples based on styles and techniques common to this period. Written exercises will culminate in longer works for the midterm and final projects. The broader goal of our analysis and composition is to enhance our appreciation of the contrapuntal aspects of musical texture, and to gain a deeper understanding of the significance of melody and polyphony in the music of all eras and styles.

**Course Content and Requirements/Grading Scale**

**Course Topics and Outline**
Please see the detailed Course Schedule, and the Reading and HW Schedule, found on D2L. "Disclaimer: This syllabus represents my current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunity. Such changes, communicated clearly, are not unusual and should be expected."

**Grading Scale and Course Policies**
1. ASSIGNMENTS: There are two types of homework assignments – preparatory homework (PH) and graded homework (GH). All homework assignments are due the following class, with PH checked at the very beginning of class. GH loses one letter grade for being up to a class late, and cannot be accepted thereafter.

2. TESTS: There will be two examinations, one at mid-term and the other at the end of the term. Exams are normally returned the class after they are taken. Thus, to be eligible for a make-up exam, students missing exams must notify the instructor of their absence and desire to take a make-up, by phone or e-mail, NO LATER THAN THE TIME OF THE EXAM. Make-up exams are usually given later that same day or the next day.

3. CLASS PROJECTS: The first project will be a two-voice composition, either an invention, prelude, or short work in the style of the pieces in the *Notebooks for Anna Magdalena Bach*. The final project will be a fugue in three or four voices.

4. ATTENDANCE: Class time includes the presentation and explanation of material not in the text, and also includes practice utilizing various analytical and compositional techniques. Regular attendance is crucial for success in this course, and is expected at every class. There is an allowance of three absences for illness or emergency. Each additional absence results in the loss of a letter grade from the student’s final course grade. Three late arrivals count as an absence, and arriving more than 15 minutes late counts as two late arrivals.

5. EVALUATION PROCEDURE
Preparatory Homework 10% (lowest grade dropped)
Graded Homework 15% (lowest grade dropped)
Class Participation 10%
Exam 1 (mid-term) 15%
Exam 2 (end of term) 20%
2 Projects (15% each) 30%
6. PERFORMANCES: The KSU School of Music is committed to broadening access to musical performances by making its concerts available to live Internet audiences. By participating in this course, you hereby acknowledge that the university may photograph, record, and/or broadcast, via live streaming or other means, any public performances, rehearsals, or classes that you participate in, and you give permission for any such use that is consistent with the university’s non-profit status.

FEEDBACK IN A TIMELY MANNER

Unless there are extenuating circumstances, it is the instructor’s goal to return all graded homework and the mid-term exam the class following their submission, and Project 1 assignments the 2nd or 3rd class after their submission.

COURSE WITHDRAWAL

The last day to withdraw without academic penalty is Wednesday, October 4.

ACADEMIC INTEGRITY

- Every KSU student is responsible for upholding all provisions of the Student Code of Conduct, as published at https://web.kennesaw.edu/scai/content/ksu-student-code-conduct.
- Section 5C, the “Code of Academic Integrity,” addresses the University’s policy on academic honesty, including provisions regarding cheating, plagiarism, misrepresentation and/or falsification, and other offenses. Incidents of alleged academic misconduct will be handled through the established procedures of the University Judiciary Program, which includes either an “informal” resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct’s minimum one semester suspension requirement.
- From section 5C: “Core Values and Honor Code Pledge: Kennesaw State University students accept the pledge below by virtue of their acceptance into the institution and enrollment in courses…As a member of the Kennesaw State University community of scholars, I understand that my actions are not only a reflection on myself, but also a reflection on the University and the larger body of scholars of which it is a part. Acting unethically, no matter how minor the offense, will be detrimental to my academic progress and self-image. It will also adversely affect all students, faculty, staff, the reputation of this University, and the value of the degrees it awards. Whether on campus or online, I understand that it is not only my personal responsibility, but also a duty to the entire KSU community that I act in a manner consistent with the highest level of academic integrity. Therefore, I promise that as a member of the Kennesaw State University community, I will not participate in any form of academic misconduct.”
- Please read the full text of Section 5C at the website above.

ADDITIONAL BOR AND KSU COURSE SYLLABUS POLICIES

Reasonable Accommodations
Students with qualifying disabilities under the Americans with Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act who require “reasonable accommodation(s)” to complete the course may request those from Office of Student Disability Services. Students requiring such accommodations are required to work with the University’s Office of Student Disability
Services rather than engaging in this discussion with individual faculty members or academic departments. If, after reviewing the course syllabus, a student anticipates or should have anticipated a need for accommodation, he or she must submit documentation requesting an accommodation and permitting time for a determination prior to submitting assignments or taking course quizzes or exams. Students may not request retroactive accommodation for needs that were or should have been foreseeable. Students should contact the office as soon as possible in the term for which they are seeking accommodations. Student Disability Services is located in the Carmichael Student Center in Suite 267. Please visit the Student Disabilities Services website at [www.kennesaw.edu/stu_dev/sds](http://www.kennesaw.edu/stu_dev/sds) for more information, or call the office at 470-578-2666.

**Copyright Law**

It is the responsibility KSU faculty and students to respect the rights of copyright holders and complying with copyright law. The University System of Georgia recognizes that the exclusive rights of copyright holders are balanced by limitations on those rights under federal copyright law, including the right to make a fair use of copyrighted materials and the right to perform or display works in the course of face-to-face teaching activities. The University System of Georgia facilitates compliance with copyright law and, where appropriate, the exercise in good faith of full fair use rights by faculty and staff in teaching, research, and service activities. The University System of Georgia ensure compliance with copyright law in the following ways.

A. The USG informs and educates students, faculty, and staff about copyright law, including the limited exclusive rights of copyright holders as set forth in 17 U.S.C. § 106, the application of the four fair use factors in 17 U.S.C. § 107, and other copyright exceptions.

B. The USG develops and makes available tools and resources for faculty and staff to assist in determining copyright status and ownership and determining whether use of a work in a specific situation would be a fair use and, therefore, not an infringement under copyright law;

C. The USG facilitates use of materials currently licensed by the University System of Georgia and provides information on licensing of third-party materials by the University System; and

D. The USG identifies individuals at the University System and member institutions who can counsel faculty and staff regarding application of copyright law.

**KSU Sexual Misconduct Policy**

KSU does not condone and will not tolerate sexual misconduct or sexually exploitative or harassing behavior of any kind. The University has a comprehensive sexual misconduct policy ([https://policy.kennesaw.edu/content/sexual-misconduct-policy](https://policy.kennesaw.edu/content/sexual-misconduct-policy)) and affirms its responsibility to:

- Respond promptly and effectively to sex discrimination, especially sexual harassment and sexual violence;
- Take immediate steps to eliminate the sexual harassment or sexual violence, prevent its recurrence, and address its effects; and
- Support all students with appropriate resources regardless of their status as complainant or accused.

Questions about this policy should be directed to the KSU Equal Employment Opportunity (EEO) and Title IX officer by telephone at (470) 578-2614. You may also visit the University’s EEO website [http://www.kennesaw.edu/eeo/index.html](http://www.kennesaw.edu/eeo/index.html) for more information.
This policy applies broadly to all KSU employees, students, and third parties. All individuals are encouraged to report and seek assistance regarding incidents of sexual misconduct. A student who is under the influence of alcohol or drugs in violation of the KSU Student Code of Conduct at the time of a sexual misconduct incident should not be reluctant to seek assistance for that reason. In order to encourage students to come forward, disciplinary violations against a student (or against a witness) for his or her use of alcohol or drugs will not be enforced if the student is making a good faith report of sexual misconduct.

**KSU Policy on Electronic Recording & Social Media (Pending)**
Electronic recording performed without the consent of the people being recorded chills the free exchange of ideas. Academic freedom, free inquiry, and freedom of expression should not be limited by the fear that one’s brainstorming, polemic discourse, speculative inquiry, or any other kind of expressed curiosity made within the space of a university classroom will be made public without one’s consent. This fear is unacceptable regardless of whether one is in an online, hybrid, or face-to-face classroom setting. Accordingly, no person shall make public any electronically recorded class discussion without the written permission of the instructor. This policy is not intended to discourage electronic recording in the classroom or the use of social media when such actions are performed with the written consent of the instructor, and others as appropriate. Note: Faculty accommodate all reasonable requests to electronically record a class discussion; these requests must be documented by the DisAbled Student Support Services available at: [http://www.kennesaw.edu/stu_dev/dsss/prospect.shtml](http://www.kennesaw.edu/stu_dev/dsss/prospect.shtml)

**Netiquette: Communication Courtesy**
All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats. [Describe what is expected and what will occur as a result of improper behavior]
[http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf](http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf)

**KSU Student Resources**

**Getting Help**
For issues with technical difficulties, please contact the **Student Helpdesk:**
- Fill out a [service form](http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf)
- Email: studenthelpdesk@kennesaw.edu
- Call: 770-499-3555

**Getting Started With Technology Services** - Steps that will help you meet the technological requirements of the University.

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from ITS when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

**Additional Technology Resources**
- [Student Service Desk and Help Center](http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf)
- [Browser Checker](http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf)
- [USG Desire2Learn Help Center](http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf)
- [D2L Training Options & Resources for Students](http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf)
- [Computertrain Online Courses](http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf)
- [ITS Documentation Center](http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf)
• Check Service Outages
• Maintenance Schedule

Academic Resources
• Academic Tutoring Services
• Disability Resources
• ESL Study and Tutorial Center
• Library
• Supplemental Instruction
• The Writing Center
• Math Lab

Student Support and Wellness Resources
• Career Services Center
• Counseling and Psychological Services

KSU offers counseling services on-campus that are available to you at no cost. All counseling services provided are confidential and in no way connected to your academic record.
• Center for Health, Promotion and Wellness
• Student Health Clinic

Note – Resource links are example based only. The specific resource and unit will reflect those determined in the new university.

Grade Appeals and Student Complaints
KSU desires to resolve student grievances, complaints and concerns in an expeditious, fair and amicable manner. The Complaints and Appeals Page was developed to assist current and prospective students in submitting complaints and appeals and to direct them to the most effective venue for accurate information and resolution. The resources on the page will direct students to the specific venue to appropriately address related student complaint.
http://www.kennesaw.edu/complaints_appeals.shtml

Complaints for online students are resolved following the same general procedures for students who attend classes on campus. However, for any process that requires that a student appear in person, the university may make other arrangements. For processes that cannot be completed via telephone, e-mail, or written correspondence, the university may set up a two-way videoconference site in place of a meeting on the KSU campus.