Dr. Marianne Holdzkom  
Office: SO 3003D  
Office Hours: Tuesdays and Thursdays, 11:00-12:00, 3:30-4:30 and by appointment  
Phone: 470-578-3723  
E-mail: mholdzko@kennesaw.edu  
Web page: http://facultyweb.kennesaw.edu/mholdzko/  

Course Communication:  
By far, the best way to reach me outside of class is via e-mail. Please NO TEXT MESSAGES! I may only respond to you if you are using a proper KSU e-mail address (see paragraph below). Please bear in mind that I check my e-mail several times during the day, but will not check it between the hours of 8:00 P.M and 8:00 A.M. Note that some matters require face-to-face meetings. I will not discuss grades, course standings or other issues of a complicated or personal nature via e-mail. PLEASE DO NOT E-MAIL ME DIRECTLY FROM D2L!  

Electronic Communications.  
The University provides all KSU students with an “official” email account. As a result of federal laws protecting educational information and other data, this is the sole email account you should use to communicate with your instructor or other University officials.  

INFORMATION ON CAMPUS CARRY:  
Students may find information about the new state law and guidelines at the two websites below:  

http://www.usg.edu/hb280  
http://police.kennesaw.edu/campuscarry.php
Course Description:
This course exposes students to the momentous socioeconomic transformations that occurred in the Atlantic basin in the wake of Christopher Columbus' voyage of 1492. The changes were engendered by the convergence of diverse cultural groups and the complex social and economic networks that they established in the Atlantic basin. Students examine the complex interconnections, the consequences, and the resultant new social and economic institutions which significantly informed our contemporary world.

Prerequisites: HIST 1111 or HIST 1112

Learning Objectives:

Upon successful completion of this course students will be able to:

- Articulate what is meant by “The Atlantic World” as a field of study in history.
- Compare indigenous American societies to each other and to European nations of the same era.
- Describe the process of exploration and colonization of the Atlantic World up to and including the independence movements in colonized regions
- Demonstrate the ability to communicate historical arguments supported by evidence and example

Required Reading:

Benjamin, et al, *The Atlantic World in the Age of Empire*
ISBN: 978-0618061358

Syncox & Sullivan, *Christopher Columbus and the Enterprise of the Indies: A Brief History with Documents*

Allan Greer, ed, *The Jesuit Relations: Natives and Missionaries in Seventeenth-Century North America*

Dubois and Garrigus, *Slave Revolution in the Caribbean, 1789-1804: A Brief History with Documents*
Please note: The last three books listed above SHOULD be available in a bundle with the ISBN #: 9781319142681 or 1319142680. The only place you may get the bundle is at the KSU bookstore and while this is not indicated on their website, I do have a confirmation from them telling me that the bundle had been order in the spring. Please let me know if this is not the case.

Assignments: **IMPORTANT!!!!!**

The reading assignments will be announced on a week-by-week basis. I will announce these readings in class AND post them on my website as well as D2L Bright Space on Thursday afternoons by 3:00 P.M. I will also announce your quizzes and discussions one week in advance (quiz dates are also listed in the syllabus).

**NOTE:** **IT IS YOUR RESPONSIBILITY TO CHECK THE WEBSITE or D2L ON A REGULAR BASIS FOR THESE ASSIGNMENTS!**

Attendance:

Attendance is required in this course. It is the best way to insure that you will do well! Therefore, you are allowed three absences throughout the semester. I will make no distinction between “excused” and “unexcused”. After three absences, I will deduct three points from your final grade for every class you miss beyond these “freebies.”

If you must miss a class day due to illness or family emergency, it is your responsibility to get the class notes you missed from a fellow student. I will not, under any circumstances provide students with my personal notes!

A NOTE ABOUT LATESNESS: I know that from time to time some of you will be late for class. Yet I always have a few students who are late for every single class. When you arrive late you disrupt the class and the learning process. You should also know that I will be giving quizzes at the beginning of the class period. **If you arrive late to class on a quiz day, you will not be allowed to take the quiz.** Please be mindful of this and do your best to arrive to class on time. **IF FOR SOME REASON YOU KNOW YOU WILL BE LATE FOR CLASS EVERY DAY, PLEASE TELL ME THIS AT THE BEGINNING OF THE**
Electronic Devices Policy:
All cell phones and similar devices should be turned off and put away during class time. I will allow lap tops for note taking purposes only. If I see a student using his/her laptop for any other purpose, I will ask that student to leave. UNDER NO CIRCUMSTANCES ARE YOU TO USE YOUR SMARTPHONES FOR NOTE TAKING! Please note that no electronics are permitted in the classroom during examinations.

Assessment:
There will be two examinations, a Midterm and a Final. I will explain more about the exams in the next few weeks.

Please Note: Material covered in lecture and ALL READINGS IS FAIR GAME FOR EXAMS. Make sure you have good notes and that you keep up with the reading.

A word about leaving the room during an exam:. IF YOU LEAVE THE CLASSROOM DURING AN EXAM, YOU ARE FINISHED WITH THE EXAM! YOU WILL NOT BE PERMITTED TO RETURN TO THE CLASSROOM AND CONTINUE YOUR WORK. SO DO WHAT YOU HAVE TO DO (GET A DRINK, GO TO THE BATHROOM, etc.) BEFORE THE EXAM BEGINS! As with all of my other policies, should you have a good reason for leaving the classroom during an exam and you can provide me with documentation of your reason, I will make an exception.

In addition to the exams, I will give four quizzes through the course of the semester. The quizzes will cover the readings.

Finally, each student will research a specific aspect of this course following a detailed guideline I will distribute soon. Research topics must be cleared with me! Details about this project will follow in a separate handout. It is designed to be fun and to allow for creativity. The due dates for topic approval and for the final draft of the paper are in the Important Dates for your Calendar section. Failure to meet the topic approval deadline will result in a 5-point reduction on the final paper. I WILL NOT ACCEPT LATE PAPERS!! IF YOU MISS THE DUE
DATE, YOU WILL RECEIVE A “0” FOR THE ASSIGNMENT!  The instructor reserves the right to use plagiarism detection services such as TurnItIn.Com or the feature in D@L Assignments.

Make-up Exam Policy:
If for any family or medical reason you find it absolutely necessary to miss an examination or quiz, you must contact me before the exam or quiz and have my consent to your absence. Failure to do so will result in a zero for the assignment. In addition, with the exception of extreme cases there will be no early or make-up finals!  As with all other exams and quizzes, you must contact me in advance should an extreme emergency arise.

The Department will host a day for makeup exams for students with excused absences at the end of each semester. Students will need to bring an ID to the makeup exam. If I can find no other time to proctor a make-up, we will use this time. For Spring Semester 2016 makeups will be proctored Friday 29 April from 1-4 pm SO 2034

Method of Determining Final Course Grade:

1st Exam: 25 %
2nd Exam: 25 %
Paper: 30%
Quizzes: 20%

Grading Scale:

90-100%   A
80-90%     B
70-80%     C
60-70%     D
60%-0%     F

I—Indicates an incomplete grade for the course, and will be awarded only when the student has done satisfactory work up to the last two weeks of the semester, but for nonacademic reasons beyond his/her control is unable to meet the full requirements of the course. Incomplete grades are only valid after submission of the Incomplete Grade form (signed by both the instructor and student) to the Department Chair’s office.
Academic Integrity Statement

Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Undergraduate and Graduate Catalogs. Section 5. C of the Student Code of Conduct addresses the university’s policy on academic honesty, including provisions regarding plagiarism and cheating, unauthorized access to university materials, misrepresentation/falsification of university records or academic work, malicious removal, retention, or destruction of library materials, malicious/intentional misuse of computer facilities and/or services, and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established procedures of the Department of Student Conduct and Academic Integrity (SCAI), which includes either an “informal” resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct’s minimum one semester suspension requirement. See also https://web.kennesaw.edu/scai/content/ksu-student-code-conduct.

If you are found cheating on an exam or quiz, you will fail that assignment with a “0.” It’s as plain as that. DON’T CHEAT!

“Cheating” also includes plagiarism! This will not be tolerated under any circumstances. When in doubt, cite! If you are unclear about this, you may ask me or visit one of the web sites listed below.

Examples of Plagiarism Avoidance websites:

http://plagiarism.org/

http://www.indiana.edu/~wts/pamphlets/plagiarism.shtml

http://www.library.arizona.edu/help/tutorials/plagiarism/index.html

Another great resource to help you with your paper is the Writing Center. Here is their statement.

“The KSU Writing Center helps students in all majors improve their writing. Experienced, friendly writing assistants help with topic development, revision, research, documentation, grammar, and more. For more information or to make an appointment, visit writingcenter.kennesaw.edu or stop by English Building, Room 242.”
ADA Compliance:
Students with qualifying disabilities under the Americans with Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act who require “reasonable accommodation(s)” to complete the course may request those from Department of Student Success Services. Students requiring such accommodations are required to work with the University’s Department of Student Success Services rather than engaging in this discussion with individual faculty members or academic departments. If, after reviewing the course syllabus, a student anticipates or should have anticipated a need for accommodation, he or she must submit documentation requesting an accommodation and permitting time for a determination prior to submitting assignments or taking course quizzes or exams. Students may not request retroactive accommodation for needs that were or should have been foreseeable. Students should contact the office as soon as possible in the term for which they are seeking accommodations. For more information please visit their website, sss.kennesaw.edu/sds.

Contact information is as follows:
SDS Email: sds@kennesaw.edu
Primary number for Kennesaw campus: 470-578-2666
Primary number for Marietta campus: 678-915-7244

Suggestions to help you in the course:

It is very important that you attend lecture and take good notes. Simply sitting and staring at me will not do you any good. Be prepared to be attentive and to take a boatload of notes! 😊 We will also be having discussions over the readings every week. You need to come to class with the readings completed, ready to discuss them with your fellow students.

If you do not understand a course requirement or course material, please ask about it. You will have several opportunities to do this. You can ask questions at any time during lecture or discussion. I will also be available to you in my office during the listed times. If you do not understand the grading of your assignments,
please seek clarification at the earliest opportunity. E-mail messages are not appropriate. Such matters should be discussed face to face.

**IMPORTANT DATES FOR YOUR CALENDAR**

- Thursday, August 31st — Quiz 1
- Thursday, September 21st — Quiz 2
- Thursday, September 21st — deadline to choose topic! Failure to meet this deadline will result in a 5-point reduction on the final paper grade.
- THURSDAY, SEPTEMBER 28 — MIDTERM EXAM!!
- WEDNESDAY OCTOBER 4TH: LAST DAY TO WITHDRAW WITHOUT PENALTY
- Thursday, October 12th — Quiz 3
- Thursday, Nov. 2nd — Deadline for rough draft submission (optional)
- Thursday, November 9th — Quiz 4
- THURSDAY, NOV. 16TH—PAPERS ARE DUE TO ME! Hard copies will be turned in at the beginning of class; D2l deadline is 5:00 P.M. I will not accept late papers!! You must turn in a hard copy so you must be in class!!
- Tuesday, Nov. 21st and Thursday Nov. 23rd: Fall Break. No class!
- Thursday, Nov. 30th—Our last class meeting.

FINAL EXAM: THURSDAY, DEC. 7TH, 6:00-8:00

**PLEASE NOTE: THIS SYLLABUS IS SUBJECT TO CHANGE!**