Dr. Marianne Holdzkom
Office: 3003D
Office Hours: Tuesdays and Thursdays, 9:30-10:30, 3:30-4:30 and by appointment
Phone: 470-578-3723
E-mail: mholdzko@kennesaw.edu
Web page: http://facultyweb.kennesaw.edu/mholdzko/

Course Communication:

By far, the best way to reach me outside of class is via e-mail. Please NO TEXT MESSAGES! I may only respond to you if you are using a proper KSU e-mail address (see paragraph below). Please bear in mind that I check my e-mail several times during the day, but will not check it between the hours of 8:00 P.M and 8:00 A.M. Note that some matters require face-to-face meetings. I will not discuss grades, course standings or other issues of a complicated or personal nature via e-mail. PLEASE DO NOT E-MAIL ME DIRECTLY FROM D2L!

Electronic Communications.

The University provides all KSU students with an “official” email account with the address “students.kennesaw.edu.” As a result of federal laws protecting educational information and other data, this is the sole email account you should use to communicate with your instructor or other University officials.

INFORMATION ON CAMPUS CARRY:

Students may find information about the new state law and guidelines at the two websites below:

http://www.usg.edu/hb280
http://police.kennesaw.edu/campuscarry.php
Course Description:
History 4411 examines the American Revolution from the start of the colonists' disputes with Britain through the ratification of the Constitution. Issues covered include the development of tensions between Britain and the colonies during the Seven Years' War and decade-long dispute over taxation, the decision to declare independence and the Revolutionary War, the postwar Confederation government, and the creation of the Constitution. The roles of women, Native Americans, African Americans, and loyalists are also examined.

Learning Objectives:
- Students will demonstrate in depth knowledge of the period of the American Revolution (1763-1789) through quizzes, exams and participation in class discussion.
- Students will demonstrate an ability to analyze primary sources effectively.
- Students will demonstrate an understanding of the importance of historiography in discussing historical problems through their work on a historiographical essay

Required Reading:
Various articles and primary sources that I will upload to D2L

Assignments: IMPORTANT!!!!!

The reading assignments will be announced on a week-by-week basis. I will announce these readings in class AND post them on my website as well as D2L Bright Space on Thursday afternoons by 3:00 P.M. I will also announce your quizzes and discussions one week in advance (quiz dates are also listed in the syllabus).

NOTE: IT IS YOUR RESPONSIBILITY TO CHECK THE WEBSITE or D2L ON A REGULAR BASIS FOR THESE ASSIGNMENTS!
Attendance:

Attendance is required in this course. It is the best way to insure that you will do well! Therefore, you are allowed three absences throughout the semester. I will make no distinction between “excused” and “unexcused”. After three absences, I will deduct three points from your final grade for every class you miss beyond these “freebies.” If you must miss a class day due to illness or family emergency, it is your responsibility to get the class notes you missed from a fellow student. I will not, under any circumstances provide students with my personal notes!

A NOTE ABOUT LATESNESS: I know that from time to time some of you will be late for class. Yet I always have a few students who are late for every single class. When you arrive late you disrupt the class and the learning process. You should also know that I will be giving quizzes at the beginning of the class period. **If you arrive late to class on a quiz day, you will not be allowed to take the quiz.** Please be mindful of this and do your best to arrive to class on time. **IF FOR SOME REASON YOU KNOW YOU WILL BE LATE FOR CLASS EVERY DAY, PLEASE TELL ME THIS AT THE BEGINNING OF THE SEMESTER. I CAN MAKE EXCEPTIONS IF I KNOW THE CIRCUMSTANCES.**

Electronic Devices Policy:

All cell phones and similar devices should be turned off and put away during class time. I will allow lap tops for note taking purposes only. If I see a student using his/her laptop for any other purpose, I will ask that student to leave. **UNDER NO CIRCUMSTANCES ARE YOU TO USE YOUR SMARTPHONES FOR NOTE TAKING!** Please note that no electronics are permitted in the classroom during examinations.

Assessment:

There will be two examinations, a midterm and a final. I will explain more about the exams in the next few weeks.

Please Note: Material covered in lecture and ALL READINGS IS FAIR GAME FOR EXAMS. Make sure you have good notes and that you keep up with the reading.
A word about leaving the room during an exam: **IF YOU LEAVE THE CLASSROOM DURING AN EXAM, YOU ARE FINISHED WITH THE EXAM! YOU WILL NOT BE PERMITTED TO RETURN TO THE CLASSROOM AND CONTINUE YOUR WORK. SO DO WHAT YOU HAVE TO DO (GET A DRINK, GO TO THE BATHROOM, etc.) BEFORE THE EXAM BEGINS!** As with all of my other policies, should you have a good reason for leaving the classroom during an exam and you can provide me with documentation of your reason, I will make an exception.

In addition to the exams, I will give **four quizzes** through the course of the semester. The quizzes will cover the readings and may ask you to compare different readings.

Finally, you will be writing a **historiographical essay** (8-10 pages, 12-point, double-space typed) on a topic approved by me. I will give you a separate handout about this assignment. The due dates for topic approval and for the final draft of the essay are in the Important Dates for your Calendar section. **Failure to meet the topic approval deadline will result in a 5-point reduction on the final paper. I WILL NOT ACCEPT LATE PAPERS!! IF YOU MISS THE DUE DATE, YOU WILL RECEIVE A “0” FOR THE ASSIGNMENT!** I will also provide you with a grading rubric for the essay. You will find that on my website and on D2L Bright Space. **The instructor reserves the right to use plagiarism detection services.**

**Make-up Exam Policy:**

If for any family or medical reason you find it absolutely necessary to miss an examination or quiz, you must contact me before the exam or quiz and have my consent to your absence. Failure to do so will result in a zero for the assignment. In addition, with the exception of extreme cases there will be no early or make-up finals! As with all other exams and quizzes, you must contact me in advance should an extreme emergency arise.

**The Department will host a day for makeup exams for students with excused absences at the end of each semester. Students will need to bring an ID to the makeup exam. If I can find no other time to proctor a make-up, we will use this time. For Spring Semester 2018, the makeup exam day is Friday, April 27th from 1:00-4:00 in Social Science Building 3031.**
Method of Determining Final Course Grade:
- Midterm Exam: 25%
- Final Exam: 25%
- Paper: 30%
- Quizzes: 20%

Grading Scale:
- 90-100% A
- 80-90% B
- 70-80% C
- 60-70% D
- 60%-0% F

I—Indicates an incomplete grade for the course, and will be awarded only when the student has done satisfactory work up to the last two weeks of the semester, but for nonacademic reasons beyond his/her control is unable to meet the full requirements of the course. Incomplete grades are only valid after submission of the Incomplete Grade form (signed by both the instructor and student) to the Department Chair’s office.

Academic Integrity Statement

Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Undergraduate and Graduate Catalogs. Section 5. C of the Student Code of Conduct addresses the university’s policy on academic honesty, including provisions regarding plagiarism and cheating, unauthorized access to university materials, misrepresentation/falsification of university records or academic work, malicious removal, retention, or destruction of library materials, malicious/intentional misuse of computer facilities and/or services, and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established procedures of the Department of Student Conduct and Academic Integrity (SCAI), which includes either an “informal” resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct’s minimum one semester suspension requirement. See also https://web.kennesaw.edu/scai/content/ksu-student-code-conduct. If you are found cheating on an exam or quiz, you will fail that assignment with a “0.” It’s as plain as that. DON’T CHEAT!
“Cheating” also includes plagiarism! This will not be tolerated under any circumstances. When in doubt, cite! If you are unclear about this, you may ask me or visit one of the web sites listed below.

Examples of Plagiarism Avoidance websites:

http://plagiarism.org/

http://www.indiana.edu/~wts/pamphlets/plagiarism.shtml

http://www.library.arizona.edu/help/tutorials/plagiarism/index.html

Another great resource to help you with your essay is the Writing Center. Here is their statement.

“The KSU Writing Center helps students in all majors improve their writing. Experienced, friendly writing assistants help with topic development, revision, research, documentation, grammar, and more. For more information or to make an appointment, visit writingcenter.kennesaw.edu or stop by English Building, Room 242.”

ADA Compliance:

Students with qualifying disabilities under the Americans with Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act who require “reasonable accommodation(s)” to complete the course may request those from Department of Student Success Services. Students requiring such accommodations are required to work with the University’s Department of Student Success Services rather than engaging in this discussion with individual faculty members or academic departments. If, after reviewing the course syllabus, a student anticipates or should have anticipated a need for accommodation, he or she must submit documentation requesting an accommodation and permitting time for a determination prior to submitting assignments or taking course quizzes or exams. Students may not request retroactive accommodation for needs that were or should have been foreseeable. Students should contact the office as soon as possible in the term for which they are seeking accommodations. For more information please visit their website, sss.kennesaw.edu/sds. Contact information is as follows:

SDS Email: sds@kennesaw.edu
Primary number for Kennesaw campus: 470-578-2666
Primary number for Marietta campus: 678-915-7244
IMPORTANT DATES FOR YOUR CALENDAR

- Thursday, February 1\textsuperscript{st} — Quiz 1
- Thursday, Feb. 15\textsuperscript{th} — Quiz 2
- Thursday, FEB. 15\textsuperscript{th} — deadline to choose topic! Failure to meet this deadline will result in a 5-point reduction on the final paper grade.
- THURSDAY, FEB. 22\textsuperscript{nd} : MID-TERM EXAM!!!
- WEDNESDAY Feb. 28\textsuperscript{th} : LAST DAY TO WITHDRAW WITHOUT PENALTY
- Tuesday, March 8\textsuperscript{th} — Quiz 3
- Thursday, March 29\textsuperscript{th} — No class. Instructor will be out of town
- Tuesday, April 3\textsuperscript{rd} and Thursday, April 5\textsuperscript{th} — SPRING BREAK!!!!!
- Thursday, April 12\textsuperscript{th} — Quiz 4
- THURSDAY, APRIL 19\textsuperscript{TH} — FINAL PAPER DUE!!
- Thursday, April 26\textsuperscript{th} — Our last class meeting.
- Monday, April 30\textsuperscript{th} — Last day of classes for Spring semester

FINAL EXAM: Thursday, May 3\textsuperscript{rd}: 8:00-10:00

THIS SYLLABUS IS SUBJECT TO CHANGE!