

IET3620 – Warehousing Systems

Syllabus for Traditional, Hybrid, and Online Classes

Instructor: Professor Gregory L. Wiles

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Office: M 123

Phone: 678-915-7314

Office hours on-campus: See course website

How to Contact the Instructor

The best way to reach me between class periods is using the Vista email. This way I will know what class you are in already. I will reply as quickly as possible to questions sent over e-mail. If you wish to meet with me in person, you can drop by my office during office hours. For online students, I am also willing to meet with you with an ad-hoc Wimba live session during the week if necessary.

Email Response Time

I commit to answering all emails within 24 hours from the time you first transmit the email, unless I let you know in advance of travel prohibiting me from doing so (or if I have an emergency). This short response time includes weekends and holidays. At times I will send a mass email to the class or an announcement. This will be through Vista Email and alternately with Hornet Mail. I do not know your Yahoo or Gmail accounts so do not expect any mass emails to those accounts. **CHECK YOUR VISTA EMAIL & HORNET EMAIL ACCOUNTS FREQUENTLY!**

Course Description

Warehouses and distribution centers are the material sortation and consolidation points of the supply chain. The internal process flow of material, storage strategies, material handling equipment, dynamic algorithms, transportation modes, pick methods, and yard operations will be discussed.

Course Learning Outcomes

Students will be able to:

1. Understand the purpose of warehouses and DCs in the supply chain.
2. Learn how algorithms are used to increase productivity.
3. Recognize the technology and terminology needed to run efficient warehouses.
4. Communicate effectively about warehousing topics; both verbally and in writing.

Course Prerequisites

None

Textbook

Warehouse & Distribution Science by J. Bartholdi and S. Hackman (<http://www.warehouse-science.com>). This is a no cost online textbook downloadable in PDF.

GeorgiaView Vista 8 Web Site

This course has a GeorgiaView Vista web site for use by registered students. Any class handouts, slides, grades, announcements, and links will be available there, so please get in the habit of checking it often. To log in, go to: <http://spsu8.view.usg.edu>. Your User ID is the same as your email prefix, and initial Password is your email password. There are help links on the website or go to: <http://help8.view.usg.edu/ics/support/default.asp?deptID=8075>

Course Schedule

This course will meet on the dates indicated on the Course Schedule as posted on the Vista course homepage. For Hybrid Course students, we will meet once a week physically in a classroom and the remainder of the week you are responsible for viewing video lectures and attempting suggested homework problems. For Online Course students we will also meet once a week but virtually using Wimba Live Classroom located on the Vista Course Home Page. The remainder of the week you are responsible for viewing video lectures and attempting suggested homework problems.

Exams

Exams are open-book, and online. The online exam includes a randomized set of multiple choice questions, so no two exams are alike. Students will receive their grade on each exam within one week of the date that they take the exam.

Discussion Participation

There will be discussions posted on the course website regarding certain topics as we move forward. Constantly check the course website for the next active topic. All students are expected to reply with information learned from the class or external research performed during that week. No short unintelligent replies allowed. You will be graded.

Attendance Policy

Attendance to the live portion of the course is **STRONGLY** recommended. Your attendance in class will not directly impact your grade in this course unless you are absent for an exam or you fail to complete any other assignment/quiz on time. However, it should be noted that students who attend class on a regular basis normally perform better on exams, and other graded assignments. Students who miss class for any reason are **NOT** exempt from the material covered during the class period(s) the student misses. The instructor is **NOT** responsible for assisting the student to catch up on class material when the student is absent from class.

Grading Policy

Your final grade in this course will be determined using the following weights for each component of this course:

Component	Points	Weights
On-line Exam #1	100	25%
On-line Exam #2	100	25%
On-line Exam #3	100	25%
Discussion Participation	<u>100</u>	<u>25%</u>

Totals	400	100%
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There will NOT be a final exam. If you need an opportunity to increase your average you may be offered a chance for extra credit.

Hybrid or On-Line Course Attendance Policy

Hybrid sessions (-850) are designed to be one-half classroom attendance and on-half on-line. The On-Line session (-900) will be attended one-half via on-line meeting room software such as Wimba and one-half pre-recorded on-line lectures. Both types of classes require the student to view the pre-recorded lecture between any live lectures. It will be the student's responsibility to schedule and view these lectures at your own convenience. The instructor cannot monitor who views the recorded lectures and those who do not. It is strongly recommended that you watch the lectures and keep up with class work and class discussions.

AN IMPORTANT NOTE ABOUT ON-LINE and HYBRID CLASSES

Students who do well in online/hybrid courses will KEEP UP with the material. It is IMPERATIVE that you remain organized and complete work on time. That means, before coming to the live class: view the corresponding lecture and try some example homework problems. Then you will 'know what you don't know' before our limited interactive time together!

Disruptive Behavior and Academic Dishonesty

SPSU has an Honor Code and a new procedure relating to when academic misconduct is alleged. All students should be aware of them. Information about the Honor Code and the misconduct procedure may be found at <http://spsu.edu/honorcode/>.

Disability Statement

"A student at Southern Polytechnic State University who has a disabling condition and needs academic accommodations has a responsibility to voluntarily identify him/herself as having a disability by scheduling an appointment with the Disability Services Coordinator as soon as possible." (SPSU Catalog). Contact the Coordinator as follows: Kalisha Thomas, 678-915-7244, Building J, Room 253, kthomas2@spsu.edu.

Professional Behavior

All students are expected to abide by the professional ethical behavior standards published in the SPSU catalog.

Contact Information for Technical or Academic Issues

If you have a technical problem with this software, please visit the [GeorgiaVIEW Online Support Center](#) for assistance.

<http://help8.view.usg.edu/ics/support/default.asp?deptID=8075>

If you have an academic issue then please ask your instructor for assistance.