

SOCIAL PSYCHOLOGY
PSYC 3325
Syllabus

Instructor: Dr. Kalisha Hudgies Smith, PhD

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Office: Social Sciences Building 4051B

Psych Main Office: Social Sciences Building 4030

470-578-6225

*Please allow 24-48 business hours for response through email before emailing again about the same issue.

*Please check the D2L course announcements prior to emailing about assignments.

*Post general class questions to the "General Questions" discussion board.

Office Hours:

By appointment

Class Meetings: Online

Students are expected to participate in classes weekly, as set forth in the learning schedule.

Prerequisites: PSYC 2500 passed with a grade of C or better

Required Materials:

Textbook

Principals of Social Psychology. <http://open.lib.umn.edu/socialpsychology/>.

Textbook can be found at or linked on D2L.

Required Technology

Access to a computer/laptop and webcam.

PSYC 3325 COURSE DESCRIPTION

This course examines how people's thoughts, feelings, and behaviors are shaped by the social environment. Topics include interpersonal attraction, affiliation, aggression, prejudice, conformity, attitudes, persuasion, social cognition, altruism, self-presentation, social perception, and group behavior. Experimental research findings are emphasized.

COURSE OVERVIEW & LEARNING OBJECTIVES

The purpose of this course is to help you gain insights into the social psychological nature of everyday human behavior. Students will be able to:

- Demonstrate foundational knowledge in social psychology (concepts, theories, research methods)
- Be able to read and interpret Social Psychology research
- Apply social psychological phenomena real-world problems (e.g. one's own thinking, behavior, and relationships as well and cultural artifacts)
- Recognize the extent to which social behaviors are influenced by situational and interpretive factors
- Be able to communicate understanding of research and theories of Social Psychology both orally and in writing
- Exhibit basic mastery of MS PowerPoint, MS Word, on-line library search engines, and on-line activities

COURSE POLICIES

CLASS FORMAT

This class is **100% online delivery**. The learning objectives are accomplished by combining your independent study of the readings, online discussions, and assignments.

To be successful in an online course, you need to:

- work independently
- have good time management and computer skills
- complete all assigned readings and assignments
- contact your instructor about any questions you have about assignments and course material
- take exams and submit assignments online

All class information, including details about online requirements, will be posted on D2L. If you are prone to procrastination, an online course may not be for you. You may wish to select another course if you have difficulties locating and contacting appropriate individuals.

For example, if you're having difficulty logging into D2L, you should know that your first contact should NOT be the instructor, but KSU IT. If you did not know the answer, you may not be technically ready for an online course. Assignments in this course are straightforward; if you answer the questions/prompts as requested, you should be successful.

COMMUNICATION:

I will disseminate information for this course via Desire 2 Learn (D2L, <http://kennesaw.view.usg.edu/>).. D2L will contain the syllabus any homework assignment guidelines, due dates, quizzes/exams, and grades. All course announcements will be delivered via D2L. You should check your D2L account often, as I may post announcements to the whole class periodically.

In the event you have general questions, check D2L for announcements. If there are no announcements, you can post questions to the "Course Questions" discussion board. It is recommended that you **subscribe to this discussion board**, for up-to-date responses

Individual questions about grades should be sent to my Kennesaw.edu account. I do not check D2L messages, however I check email messages quite frequently. You should not expect to receive email responses after Friday at 3pm. Weekend messages will be answered as soon as possible.

*******Do not email me via D2L. I do not check that email account! *******

ATTENDANCE

Your attendance is measured by assignment completions. Students are solely responsible for managing their enrollment status in a course; nonattendance does not constitute a withdrawal.

Notice For Students Who Stop Attending Classes:

1. Students must initiate withdrawal from a course(s) by completing the appropriate form through the Students Services Office.

2. Instructors Will Not initiate withdrawal for students who stop attending any course(s). Withdrawal is a Student option.
3. Students withdrawing from a course(s) after the drop/add period will receive a grade of "W".
4. Students who stop attending class after the drop/add period, before the last day of class, will receive a grade of "WF".

Classroom Behavior:

Within the classroom, virtual or face-to-face, we should demonstrate honesty, free inquiry, tolerance of differences and respect for others' opinions. Anyone perceived as disruptive to this objective will be given a verbal warning and may be asked to excuse her/himself from class. It is the purpose of the institution to provide a campus environment, which encourages academic accomplishment, personal growth, and a spirit of understanding and cooperation. An important part of maintaining such an environment is the commitment to protect the health and safety of every member of the campus community. Belligerent, abusive, profane, threatening and/or inappropriate behavior on the part of students is a violation of the Kennesaw State University Student Conduct Regulations. Students who are found guilty of such misconduct may be subject to immediate dismissal from the institution. In addition, these violations of state law may also be subject to criminal action beyond the University disciplinary process.

Disruption of Academic Year

In the event that a weather or health occurrence impacts the student body, check KSU policies and D2L for any updates to course expectations.

Should you or a loved one become seriously ill, or you lose access to a computer, contact me as soon as possible to discuss your options for the semester. Whether it is a course withdrawal or a grade of Incomplete, I will do my best to identify the best way for you to proceed. Do not wait until the end of the semester to tell me that you lost your internet connection in the 1st few weeks of class-I will not have as many options at that time. Let me know any problems that arise immediately, so that we can ensure the best outcome.

COURSE ASSIGNMENTS

Assignments are not busy work, but activities that should increase the likelihood of success on quizzes. They also allow me the opportunity to address any concerns before your quiz. They are designed to provide opportunities to demonstrate your understanding of the material, outside of the quizzes.

All chapter topics will be covered as dictated in the learning schedule. Students are responsible for checking D2L to identify any changes to learning schedule.

Chapter Practice Quizzes

For each chapter of the textbook, you will take a review quiz. These quizzes will give you a preview of the type of questions that may be asked on an exam. You can take this quiz as many times as you'd like, within the availability window, however, you will receive the average of all of your attempts. Answers will NOT be provided for answers you got incorrect.

Discussion Questions/Assignments

Throughout the semester, you will have discussion prompts, and review questions. When responding to the question, you are to justify your explanation using concepts from the textbook.

ASSESSMENTS

Quizzes and Exams will be completed on D2L. To take assessments, you will need an **internet capable computer, with a webcam**. It is your responsibility to ensure that your connection is available and reliable.

Make sure you have adequate time to complete each assessment, as you will not be able to submit your exam twice. Do not wait until the last minute to complete the test-when the link is expired, you will have to take the makeup exam. Don't wait until the last minute to complete the test-when the link is expired, you will not be able to take the exam.

You will have:

- Four **(4) quizzes**, covering select chapters
- one **(1) cumulative final exam**

LockDown Browser & Respondus Monitor

For exam security, this course utilizes Respondus LockDown Browser and Respondus Monitor for the exams (not the quizzes). LockDown Browser is a special web browser that you download to take exams in Brightspace D2L. LockDown browser temporarily locks up your computer's other applications and resources so that you can only take the exam until you submit it. You cannot print, view other websites, instant message or even open documents on your computer while taking an exam with LockDown Browser. Further, Respondus Monitor is webcam based proctoring software. The exams also require Monitor, so you will need a webcam to take the exams and the webcam will record you while you are taking the exam. You can only use LockDown Browser and Monitor on Windows and OSX operating systems. If a student fails to provide a picture of their id, fails to provide a picture of their face, leaves the room during the exam, does not record their face during the exam (points the camera somewhere else), uses their cellphone or other communication device during the exam, or other suspicious behavior then they will likely fail the exam with a zero and may

also be reported for potential academic dishonesty. You can find more detailed information on LockDown Browser and Monitor on our course page.

Late Submissions

Unless you have an approved accommodation, a point deduction may be assessed when students take longer than assigned time to complete tests (**assessed at 2 points per 5-minute increment**).

It is each student's responsibility to be aware of deadlines and no excuses for missing assignments will be considered. All assignments must be submitted before the scheduled quiz.

Any assignment submitted after the quiz, will incur a 50% point penalty.

All assignments related to Quizzes 1 and 2 MUST be submitted before the last day to withdraw.

No points will be given for 1st half assignments in the second half of the semester.

If you participate in a campus sport, you should adjust your work schedule to accommodate your athletic schedule. Because this is an online course, late assignments will not receive any additional time consideration.

Assignment Grading

I make every effort to have assignments graded within 1 week after the due date. An announcement will be posted, once grades have been released for an assignment. At that time, I will answer questions about the grading. If you would like me to review your assignment before the due date, you should send the request in an email, keeping in mind the 24-48 email response turn-around.

Technical Issues

If you experience a technical issue while on the course D2L page, contact the instructor immediately, with a screenshot of the problem.

If you experience difficulty accessing the course page on D2L, contact KSU IT immediately, before emailing your instructor.

If you do not attempt to contact the instructor or KSU IT, the instructor is not required to assist you, reset a quiz or exam attempt, or extend a due date. Technical issues with your computer/laptop, will not receive any accommodation.

Any request for make-ups due to technical issues MUST be accompanied by the ticket number received from UITS when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

For issues with technical difficulties, please contact the Student Helpdesk:

- Fill out a [service form](#)
- Email: studenthelpdesk@kennesaw.edu
- Call 770-499-3555

New Students Technology Services- Steps that will help you meet the technological requirements of the University.

Additional Technology Resources

- [Student Service Desk and Help Center](#)
- [Browser Checker](#)
- [USG Desire2Learn Help Center](#)
- [D2L Training Options & Resources for Students](#)
- [Owltrain Online Courses](#)
- [Check Service Outages](#)

Writing Resources

- Writing Center <http://writingcenter.kennesaw.edu/>
- ESL Study and Tutorial Center http://uc.kennesaw.edu/academicinitiatives/docs/Guide_to_the_ESLCenter.pdf

Classroom Behavior:

Within the classroom, virtual or face-to-face we should demonstrate honesty, free inquiry, tolerance of differences and respect for others' opinions. Anyone perceived as disruptive to this objective will be given a verbal warning and may be asked to excuse her/himself from class. It is the purpose of the institution to provide a campus environment, which encourages academic accomplishment, personal growth, and a spirit of understanding and cooperation. An important part of maintaining such an environment is the commitment to protect the health and safety of every member of the campus community. Belligerent, abusive, profane, threatening and/or inappropriate behavior on the part of students is a violation of the Kennesaw State University Student Conduct Regulations. Students who are found guilty of such misconduct may be subject to immediate dismissal from the institution. In addition, these violations of state law may also be subject to criminal action beyond the University disciplinary process.

GRADING SCALE

	<u>Points</u>		<u>Grade</u>
Quizzes (4@100 points)	400		
Cumulative Final Exam	125		
Chapter Applications/Reflections/Discussions	135	810+	A
Review Quizzes (13@10 points)	130	720-809	B
Video Presentation	100	630-719	C
Pre-Test	10	540-629	D
Total	900	Below 540	F

Extra Credit Extra credit is not available, so concentrate your efforts on required assignments.

Undergraduate Teaching Assistants

You will not have a UTA this semester. However, if you are a psychology major, interested in being a UTA for this class for me in the future, you will want to do your best in this course. Only students who earn an A in the course will be considered for future opportunities. Students who make a good impression can contact me after final grades have been posted.

IMPORTANT DATES:

XX/XX:	Drop/Add (Ends at 11:45pm)
XX/XX:	First Day of Class
XX/XX:	Last Day to Withdraw Without Academic Penalty
XX/XX:	Holiday No Class
XX/XX:	Last Day of Class
XX/XX:	Finals Week

KSU POLICIES & REGULATIONS

ADA/Disability Statement

Any student who, because of a disabling condition, may require some special arrangements in order [to meet the course requirements should contact the instructor as soon as possible to arrange the necessary accommodations. Students should present appropriate verification from KSU Student Disability Services. For more information, go to: <http://sds.kennesaw.edu>

If you believe you qualify for course adaptations or special accommodations under the Americans with Disabilities Act, it is your responsibility to contact the Student Disability Services office in the Student Development Center and provide the appropriate documentation. If you have already documented a disability or other condition that would qualify you for special accommodations, or if you have emergency medical information or special needs I should know about, please notify me during the first week of class.

A number of services are available to help students with disabilities with their academic work. In order to make arrangements for special services, students must visit the Office for Student Disability Services and make an appointment to arrange an individual assistance plan. In most cases, certification of disability is required.

Special services are based on

- medical and/or psychological certification of disability,
- eligibility for services by outside agencies, and
- ability to complete tasks required in courses.

KSU Re-Enrollment Policy

After taking or attempting an undergraduate course for the second time, students will not be allowed to re-enroll in that class without the permission of the department chair or his/her designee. It is the sole discretion of the department chair/designee to decide if and when a student will be allowed to enroll in a class that they have taken/attempted twice. There is no obligation on the part of the chair to allow a student to enroll in a course after the student's second attempt to take the course. This limitation is in place regardless of previous grades including grades of "W" or "WF". The standing exception to this policy is for courses described in the KSU undergraduate catalog as being repeatable for credit.

ACADEMIC INTEGRITY STATEMENT

Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Undergraduate and Graduate Catalogs. Section 5c of the Student Code of Conduct addresses the university's policy on academic honesty, including provisions regarding plagiarism and cheating, unauthorized access to university materials, misrepresentation/falsification of university records or academic work, malicious removal, retention, or destruction of library materials, malicious/intentional misuse of computer facilities and/or services, and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established procedures of the Department of Student Conduct and Academic Integrity (SCAI), which includes either an "informal" resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct's minimum one semester suspension requirement. See also <https://web.kennesaw.edu/scai/content/ksu-student-code-conduct>.

FINANCIAL AID ATTENDANCE COMPLIANCE STATEMENT

Students are solely responsible for managing their enrollment status in a class; nonattendance does not constitute a withdrawal.

DISCLOSURE OF STUDENT RECORDS

To protect your privacy as a student, I do not accept paper/email submissions of your work. Because D2L is password protected, your work product is more secure than leaving your assignments in my office. For this same reason, I will not respond to emails with your grades. All grade information will be available in the D2L gradebook, as soon as it is available. We can discuss things you can do to improve a score via email, however all grade information will be provided on D2L. I will not share information about your grades or standing in the course without your consent. Therefore, if you would like for me to be able to speak with someone about your course progress, you will need to submit a consent form to the registrar's office.

<https://enrollmentservices.kennesaw.edu/training/Student%20Consent%20Form.pdf>

CODE OF CONDUCT:

Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Department of Student Conduct and Academic Integrity (SCAI) [website](#) and in each year's student handbook. The Student Code of Conduct addresses the University's policy on academic honesty, including provisions regarding plagiarism and cheating; unauthorized access to University materials; misrepresentation/falsification of University records or academic work; malicious removal, retention, or destruction of library materials; malicious/intentional misuse of computer facilities and/or services; and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established SCAI misconduct [procedures](#).

Plagiarism and Cheating

No student shall receive, attempt to receive, knowingly give, or attempt to give unauthorized assistance in the preparation of any work to be submitted for credit as part of a course including, but not limited to, examinations, laboratory reports, essays, themes, and term papers. When direct quotations are used, they should be indicated, and when the ideas, theories, data, figures, graphs, programs, electronic-based information, or illustrations of someone other than the student are incorporated into a work product, the source should be duly acknowledged.

All faculty members have access to electronic resources that instantly identify papers containing unoriginal material. These programs are used to promote originality in student work and to deter students from plagiarizing.

Although the Psychology Department supports multidisciplinary and focused scholarly interests, we do not ordinarily allow students to turn in (or modify) a paper from a previous course or use the same paper for multiple courses. Students should meet with their course instructor(s) to clarify their individual policies regarding this matter as well as to ensure violations do not occur. Also, refer to the current edition of the *Publication Manual of the American Psychological Association* for specific guidelines on APA format regarding citations and references.

For more information see Psychological Sciences Department Plagiarism Statement (<https://chss.kennesaw.edu/psychscience/resources/academic-honesty.php>).

Ethical Principles of Psychologists and Code of Conduct (APA, 2002)

<http://www.apa.org/ethics/>

SEXUAL MISCONDUCT

In accordance with Title IX standards, KSU is committed to ensuring a safe learning and working environment for all members. The most common concern in the classroom is sexual harassment. In psychology courses, topics can be very sensitive, therefore we must take care in how we approach sensitive issues. Should you feel uncomfortable based on gender related treatment, you have recourse. See this link for more information

<https://kennesaw.policytech.com/dotNet/documents/?docid=71&public=true>

STUDENT RIGHTS AND RESPONSIBILITIES

Students of Kennesaw State University are entitled to an environment that is conducive to learning and individual growth. To this end, students enrolling at Kennesaw State University assume a responsibility to abide by the policies and regulations expressed in the [Student Rights and Responsibilities section of the Student Handbook](#), or through the specific links provided below. By doing so, students may fulfill their responsibilities and enjoy the exercise of their own rights while also respecting the rights of others.