

GENERAL INSTRUCTIONS

*ADMISSION TO TEACHER EDUCATION*

DEPARTMENT OF HEALTH PROMOTION AND PHYSICAL EDUCATION

For students seeking P-12 certification in Health and Physical Education P-12, application must be made for Admission to Teacher Education. In addition to the criteria for Admission to Teacher Education, the Department of Health Promotion and Physical Education requires that the following criteria also be met:

1. Completed with a “C” or better:  HPS/WELL 1000, HPE 2000, HPE 2050, HPE 2250 and either HPE 1560 or 1580
2. Received a minimum letter grade of “C” in any required HPE major courses.
3. Submitted three acceptable faculty recommendations,
4. Submitted current completed course check sheet and course of study signed by your advisor.
5. Exhibited responsible professional behavior in classes, field experiences and interactions with peers and faculty.
6. Demonstrated interest in the field through participation in and contribution to majors' club and/or other professional activities.
7. Expressed a desire to enter teacher education through a well-written personal narrative emphasizing experiences relevant to teaching.

The HPE Department application should be completed in consultation with your academic advisor who will meet with you to verify your academic record and plan your course of study. The application ***must*** be completed and returned to the Chair of the HPE Departmental Admissions Committee ***on or before*** April 15th.



**APPLICATION FOR ADMISSION TO HPE PROGRAM**

MAJOR: P-12 Health & Physical Education

DATE KSU#

NAME

 LAST FIRST MIDDLE

PERMANENT ADDRESS

MAILING ADDRESS

PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(home) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (cell) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-MAIL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**THE FOLLOWING INFORMATION MUST BE VERIFIED BY THE STUDENT'S ACADEMIC ADVISOR:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Completed | GRADE |  |
|  | Yes | No |  |  |
| 45 Hours |  |  |  |  |
| HPS/WELL 1000 |  |  |  |  |
| EDUC 2110 |  |  |  |  |
| ENGL 1101 |  |  |  |  |
| ENGL 1102 |  |  |  |  |
| HPE 2000 |  |  |  |  |
| HPE 2050 |  |  |  |  |
| HPE 2250 |  |  |  |  |
| HPE 1560 or HPE 1580 |  |  |  |  |

Cumulative GPA \_\_ AGPA \_\_\_\_\_

Outstanding Program Admission Requirements (including courses enrolled in this semester):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Has this student made below a letter grade of "C" in any HPE course which has not been retaken and replaced with a grade of "C" or better? YES NO

If "YES", please specify courses:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Has this student been convicted of a felony or have a criminal arrest record?

 YES NO

I confirm that all of the above information is correct.

APPLICANT'S SIGNATURE ACADEMIC ADVISOR'S SIGNATURE DATE

**DIRECTIONS TO STUDENT**: Attach to this form **(1)** the form for indicating professional involvement, **(2)** a current copy of the check sheet, **(3)** one copy of the proposed plan of study worked out by you and your advisor, and **(4)** a personal narrative. When the application is complete, return to the Chair of the HPE Departmental Admissions Committee, Ms. Susan Whitlock.

Three (3) letters of recommendation are required: one from your advisor and two from other faculty who are familiar with your work. Please **type each individual’s name** who will submit a copy of the recommendation form on your behalf.

 NAME DEPARTMENT

Academic Advisor HPE

Faculty Member

Faculty Member

**ADMISSION TO HPE PROGRAM**

**PROFESSIONAL INVOLVEMENT**

List all activities in which you have been or plan to be actively involved while a student at Kennesaw State University. Include both campus and off‑campus activities (e.g., HPE Majors Club, KSU student organizations, professional, community, and church organizations, etc.) (Add separate sheet if necessary).

 SPECIFIC NATURE

ORGANIZATION OF INVOLVEMENT OFFICES HELD DATES

**Type and attach to the application:**

Submit an essay demonstrating a proficiency in English, setting forth the reasons for wanting to enroll in a teacher preparation program and emphasizing experiences relevant to teaching.



ADMISSION TO HPE TEACHER EDUCATION PROGRAM

RECOMMENDATION FORM

I have worked with in the following

 Name of Student Name of Faculty Member

capacity/courses: Advisor Courses , ,

I do not desire further access to this document. It is my understanding that this recommendation will be part of my application to the Health and Physical Education Program and that only Health and Physical Education faculty may have direct access to it.

Signature of Applicant Date

Please respond to the following statements by circling the number in the appropriate column. For those items that are not observed, circle the "X".

The student being evaluated: NOT OBSERVED/

 ALWAYS USUALLY SELDOM APPLICABLE

 5 4 3 2 1 X

1. Completes assignments on time. 5 4 3 2 1 X

2. Meets standards defined by the

 instructor. 5 4 3 2 1 X

3. Demonstrates acquisition of

 knowledge basic to discipline. 5 4 3 2 1 X

4. Demonstrates ability to apply

 knowledge basic to discipline. 5 4 3 2 1 X

5. Works effectively with others. 5 4 3 2 1 X

6. Demonstrates respect and

 cooperation with instructor. 5 4 3 2 1 X

7. Demonstrates initiative in

 completing tasks. 5 4 3 2 1 X

8. Accepts opinions and actions

 different from his/her own. 5 4 3 2 1 X

9. Communicates effectively verbally. 5 4 3 2 1 X

The student being evaluated: NOT OBSERVED/

 ALWAYS USUALLY SELDOM APPLICABLE

 5 4 3 2 1 X

10. Communicates effectively in

 written form. 5 4 3 2 1 X

11. Shows physical vitality and

 alertness. 5 4 3 2 1 X

12. Exhibits a positive attitude. 5 4 3 2 1 X

13. Dresses appropriately and is

 well groomed. 5 4 3 2 1 X

14. Exhibits enthusiasm and

 friendliness. 5 4 3 2 1 X

15. Shows maturity in the classroom. 5 4 3 2 1 X

16. Shows maturity in professional

 activities. 5 4 3 2 1 X

1. Practices regular and punctual

Attendance. 5 4 3 2 1 X

Comments on student's potential as a professional facilitator of learning.

Recommend Recommend with Reservation Do Not Recommend

Signature Dept. Date

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