

**Southern Polytechnic State University
Civil and Construction Engineering Department**

SPSU 1001 – Hitchhiker’s Guide to SPSU – Fall 2012

Course Syllabus

Instructor:

Wasim Barham, Ph.D.
Assistant Professor
Office: M160A
Tel: 678 915 3946
Email Address: wbarham@spsu.edu
Office Hours: Monday : 11:00am – 12:00 pm
Wednesday: 10:00 am – 12:00 pm
Thursday: 3:00 pm – 5:00 pm
Other times (By appointment – Walk in - Email me)

Required textbooks: none

Suggested reference material: You will be given some links during the term

Course calendar:

WEEK	ASSIGNMENTS	TOPICS
Aug 15		Welcome
Aug 20	Assignment 1	Differences High School to SPSU, Learning Styles
Aug 26	Assignment 1 DUE	
Aug 27	Assignment 2	Test Taking & Stress Mgt
Sept 2	Assignment 2 DUE	
Sept. 3	Discussion 1	Time management, Financial Aid
Sept 5	ENGAGEMENT REPORTS DUE	
Sept 9	Discussion 1 DUE	
Sept 10	Assignment 3	Goal-setting, Academic Honor Code
Sept 16	Assignment 3 DUE	

Sept 17	Assignment 4	Advising, Degree Works, 2-Year Plan
Sept 23	Assignment 4 DUE	
Sept 24	Assignment 5	Pre-registration, Camus Offices, Paying Fees
Sept 30	Assignment 5 DUE	
Oct 1	Assignment 6	It's Midterm where Do you Stand?
Oct 4	WITHDRAWAL DATE	
Oct 7	Assignment 6 DUE	
Oct 8	Discussion 2	Online Course Options
Oct 14	Discussion 2 DUE	
Oct 15	Assignment 7	Creating Schedule for Next Term
Oct 21	Assignment 7 DUE	
Oct 22	Discussion 3	SPSU Library
Oct 28	Discussion 3 DUE	
Oct 29	Assignment 8	SPSU Resources, Organizations & Co-curricular
Nov 4	Assignment 8 DUE	
Nov 5	Assignment 9	Communications, Relationships & Diversity
Nov 11	Assignment 9 DUE	
Nov 12	Discussion 4	Co-op Opportunities, Internships, Professor Info
Nov 18	Discussion 4 DUE	
Nov 19	THANKSGIVING WEEK NO ASSIGNMENTS OR MODULES	
Nov 26	Assignment 10	Recap the semester
Dec 2	Assignment 10 DUE	

Course outcomes:

Students will be able to:

1. demonstrate the knowledge of the advising and registration process and academic policies at SPSU, including the creation of a plan of study leading to graduation;
2. demonstrate a knowledge of his/her learning style and explain how it fits with other learning styles;
3. describe techniques and knowledge of study skills, test taking, library skills, time management and campus resources;
4. demonstrate knowledge of key individuals and locations on and near campus.

Academic conduct:

Alternate test schedules will be arranged only when the absence from the test is cleared with me in advance and for a valid reason. Not following this policy will lead to a "0" on the test given.

All work submitted for credit is expected to be the work of the individual student. Group discussion is allowed for the understanding and studying of a project or assignment, but the actual preparation of the assignment should only be done by the individual student. If you have any questions about this policy, please let me know. Work which was not done only by the student will result in possible "0" grades, or disciplinary action. (See Student Handbook for such policies.)

For questions about your schedule or other advising questions, please call the Student Services office located in J393 or call 770+528-7406 or 770+528-4292 and ask for an appointment. You can also see your assigned advisor.

All current Southern Polytechnic State University policies will apply.

Assignments and labs: go to the link listed above for the labs and assignments

Grading plan:

Assignments and class discussions will be the basis for all grading. There is no midterm or final exam in this course.

Your grading scale will be as follows:	90 and above – “A”
	80 - 89 - “B”
	70 - 79 - “C”
	60-69 - “D”
	Below 60 - “F”

Class participation (discussion):	40% of grade
Assignments:	60% of grade

Class attendance policy:

Students are responsible for all announcements and assignments made in class. I do not take attendance, but notes from a missed lecture need to be gotten from another student.

Preparation of work for this course: there is no additional work needed for this course

Students with disabilities: Students with disabilities who believe that they may need accommodations in this class are encouraged to contact the disabilities office at (678) 915-7244 as soon as possible the better to ensure that such accommodations are implemented in a timely fashion.